

Marham Parish Council

Minutes of the Council Meeting held Wednesday, 9th January 2019 at 7.15pm in the Village Hall, Marham

Present:	Chairman	Cllr T Hawkins
	Councillors	Cllr I Barrett
		Cllr G Bucke
		Cllr C Child
		Cllr T Harrison
		Cllr D Hawkins
		Cllr C Heather
		Cllr J Hipperson
		Cllr D Paisley
		Cllr E Rix-Clark
	Borough Councillors	Cllr G Hipperson
		Cllr M Howland
	Parish Clerk	Mrs S Porter
	Member(s) of Public	5

1. Apologies for absence

Apologies for absence had been received from the Vice Chairman, Cllr P Walsingham (family commitment) and RAF WO G Spark.

The apologies were accepted.

2. Declarations of interest and requests for dispensation

There were no declarations of interest and no requests for dispensation.

3. Approval of the minutes of the Parish Council meeting

Proposed – Cllr D Hawkins

Seconded – Cllr Heather

That the minutes of the Council meeting held on Wednesday, 21st November 2018 (items 153-171) are approved and signed as a true and accurate record.

All in favour

The Chairman, Cllr T Hawkins, duly signed and dated the minutes of the meeting.

4. Update on previous minutes (not listed elsewhere on the agenda and for information only)

There was nothing to report to this meeting.

PUBLIC OPEN FORUM

The Chairman, Cllr T Hawkins, adjourned the meeting at 7.17pm.

Reports

County Councillor

County Cllr Middleton was not present at the meeting and no prior written report had been received.

Borough Councillors

Borough Cllr Howland reported that although the St James Multi-Storey Car Park in King's Lynn had 22 allocated disabled spaces, most were usually idle due to the new charging scheme because blue-badge holders were parking elsewhere free. However, as statute states that car parks must provide 5% of total car park spaces to disabled users they could not be removed or reassigned as Parent and Child spaces, which were currently allocated on the first floor.

The car park, built 14 years ago, also accumulated a large puddle on one of the floors during inclement weather that resulted in loss of revenue with unusable spaces. Regrettably, the BCKL&WN confirmed that this problem could not be rectified due to the huge amount it would cost to level the surface.

The Safer Neighbourhood Action Panel (SNAP) meetings would be ceasing in the near future.

Borough Cllr Hipperson reported that the MOD had sent a strong letter of objection to Norfolk County Council regarding the Silica Sand site in Marham. Details of the objection were available to view on their website.

Public Participation

One member of public reported that a resident had had to open the AED cabinet during the Christmas period when someone had been poorly. Unfortunately, the light on the key pad had been so dim the person had had to use a torch to see the numbers to release the AED. The AED had subsequently not been opened and the pads therefore did not need replacing. It was noted that spare pads were held at the Village Hall.

The Chairman, Cllr T Hawkins, confirmed that the light in the AED cabinet would be looked at.

The same member of public noted their contentment that £2M had been allocated to be spent by the end of the financial year to repair and resurface 26 roads in West Norfolk. Schemes would focus on pothole repairs, resurfacing and levelling bumpy roads. The Street was on the list to be repaired.

The Chairman, Cllr T Hawkins, resumed the meeting at 7.33pm.

5. Norfolk Minerals and Waste Local Plan Review

5.1. Report from the Campaigners Against Two Silica Sites (CATSS) group

Cllr Barrett and Cllr Child reported that they had attended a meeting with the CATSS group on Sunday, 25th November 2018. Notes from the meeting had been circulated to all Councillors and there was nothing further to report from that meeting.

5.1.1. To receive requests for expenditure and approve the disbursement(s)

There were no requests for expenditure from the CATSS group.

5.1.2. To receive, consider and agree actions to be taken forward

There were no actions for consideration.

6. Finance

6.1. Bank Reconciliation

The Clerk had circulated the bank reconciliation periods ending November 2018 and December 2018 with the agenda. The bank balances were as follows:

November 2018

Bank Reconciliation	Community Account (£)	Business Account (£)
Bank Statement Start Balances	2,722.89	74,468.61
Total Opening Bank Balances		77,191.50
Unpresented Cheques B/F	-	-
Unpresented Receipts B/F	-	-
Council Opening Balances	2,722.89	74,468.61
Council Total Opening Balances		77,191.50
Receipts	42,167.50	17,000.00
Payments	- 42,276.57	- 22,400.00
Bank Statement Close Balances	2,613.82	69,068.61
Total Closing Bank Balances		71,682.43
Unpresented Cheques	-	-
Unpresented Receipts	-	-
Council Closing Balances	2,613.82	69,068.61
Council Total Closing Balances		71,682.43

Reconciliation Community Account (£)	
Bank Statement 01.11.2018	2,722.89
Receipts	42,167.50
Payments Cleared	- 42,276.57
Bank Statement 30.11.2018	2,613.82
Unpresented Cheques	-
Unpresented Receipts	-
Council Closing Balance	2,613.82

Reconciliation Business Account (£)	
Bank Statement 01.11.2018	74,468.61
Receipts	17,000.00
Payments Cleared	- 22,400.00
Bank Statement 30.11.2018	69,068.61
Unpresented Cheques	-
Unpresented Receipts	-
Council Closing Balance	69,068.61
Council Total Closing Balances	71,682.43

Earmarked Funds	
Operating Costs (6 Months)	20,000.00
Pensions Contribution	1,000.00
Village Hall Alterations	14,000.00
Elections (5 Year to £1000) Year 4	1,000.00
Parish Plan Review	1,000.00
Emergency Plan (5 Year to £2000) Year 4	2,000.00
Electrical Check Village Hall (3 Year to £450)	450.00
Electrical Check Pavilion (3 Year to £750)	750.00
Tree Safety Maintenance	5,000.00
Churchyard Wall Maintenance & Restoration	7,916.00
Allotment Deposits Held	450.00
Allotment Fencing (5 Year to £1000) Year 1	400.00
Street Lighting	1,500.00
Village Hall Fencing	2,000.00
Village Hall Disabled Toilet Fundraising	2,497.26
Events Goods and Equipment	664.78
Norfolk Waste & Minerals Review (CATSS)	712.65
CIL Payments	84.60
Total Earmarked Reserves	61,425.29

Council Total Closing Balances	71,682.43		
Council Total Earmarked Reserves	61,425.29	Council Remaining Available Precept	10,257.14

Chairman Signed Dated

December 2018

Bank Reconciliation	Community Account (£)	Business Account (£)
Bank Statement Start Balances	2,613.82	69,068.61
Total Opening Bank Balances		71,682.43
Unpresented Cheques B/F	-	-
Unpresented Receipts B/F	-	-
Council Opening Balances	2,613.82	69,068.61
Council Total Opening Balances		71,682.43
Receipts	7,765.65	35.26
Payments	- 2,992.89	- 2,000.00
Bank Statement Close Balances	7,386.58	67,103.87
Total Closing Bank Balances		74,490.45
Unpresented Cheques	- 126.10	-
Unpresented Receipts	-	-
Council Closing Balances	7,260.48	67,103.87
Council Total Closing Balances		74,364.35

Reconciliation Community Account (£)	
Bank Statement 01.12.2018	2,613.82
Receipts	7,765.65
Payments Cleared	- 2,992.89
Bank Statement 31.12.2018	7,386.58
Unpresented Cheques	
103499	- 126.10
Unpresented Receipts	
	-
Council Closing Balance	7,260.48

Reconciliation Business Account (£)	
Bank Statement 01.12.2018	69,068.61
Receipts	35.26
Payments Cleared	- 2,000.00
Bank Statement 31.12.2018	67,103.87
Unpresented Cheques	
	-
Unpresented Receipts	
	-
Council Closing Balance	67,103.87
Council Total Closing Balances	74,364.35

Earmarked Funds	
Operating Costs (6 Months)	20,000.00
Pensions Contribution	1,000.00
Village Hall Alterations	14,000.00
Elections (5 Year to £1000) Year 4	1,000.00
Parish Plan Review	1,000.00
Emergency Plan (5 Year to £2000) Year 4	2,000.00
Electrical Check Village Hall (3 Year to £450)	450.00
Electrical Check Pavilion (3 Year to £750)	750.00
Tree Safety Maintenance	5,000.00
Churchyard Wall Maintenance & Restoration	7,916.00
Allotment Deposits Held	450.00
Allotment Fencing (5 Year to £1000) Year 1	400.00
Street Lighting	1,500.00
Village Hall Fencing	2,000.00
Village Hall Disabled Toilet Fundraising	2,864.76
Events Goods and Equipment	660.62
Norfolk Waste & Minerals Review (CATSS)	712.65
CIL Payments	84.60
Total Earmarked Reserves	61,788.63

Council Total Closing Balances	74,364.35		
Council Total Earmarked Reserves	61,788.63	Council Remaining Available Precept	12,575.72

Chairman Signed Dated

6.2. Pre-authorised payments, receipts and pending disbursements

The Clerk had circulated the payments and receipts made since the last meeting and presented the late bills to the meeting:

Date	Payee	Description	Transaction	Net Payment £	VAT Amount £	Gross Payment £	Receipt £
22.11.2018	Vinyl Vault (Ebay)	Disabled Sign Village Hall	Debit Card	19.70	0.00	19.70	0.00
22.11.2018	Sports Pavilion	Lettings	200065	0.00	0.00	0.00	20.00
22.11.2018	Event	Fundraising	200065	0.00	0.00	0.00	75.00
22.11.2018	Village Hall	Lettings	200065	0.00	0.00	0.00	251.00
23.11.2018	Viking	Stationery	Debit Card	107.98	21.60	129.58	0.00
23.11.2018	Melba Products Ltd	Cemetery Bin Liner	Debit Card	46.45	9.29	55.74	0.00
24.11.2018	Bingo Event	Proceeds	Misc	0.00	0.00	0.00	500.00
26.11.2018	Bowls Club	Water Aug-Nov 2018/ Green	200066	0.00	0.00	0.00	1,921.50
24.11.2018	B&M	Coffee Events	Debit Card	4.98	1.00	5.98	0.00
24.11.2018	Wilko	4 bar leads & batteries Events	Debit Card	11.67	2.33	14.00	0.00
26.11.2018	Turfcare Leisure Services Ltd	Bowling Green Renovation	BACS	1,790.00	358.00	2,148.00	0.00
27.11.2018	CATSS (Mr M Wickham)	Website	BACS	31.71	7.29	39.00	0.00
27.11.2018	CATSS (Mr M Wickham)	Website & domain	BACS	8.49	1.70	10.19	0.00
27.11.2018	CATSS (N & L M MacKay)	Ink Cartridge	BACS	22.99	0.00	22.99	0.00
27.11.2018	CATSS (N & L M MacKay)	Clothing	BACS	224.16	44.83	268.99	0.00
27.11.2018	Cllr T Hawkins (Kinnerton Choc)	Christmas Event Goods	BACS	20.50	4.10	24.60	0.00
27.11.2018	Cllr C Heather	Travel Expenses	BACS	26.10	0.00	26.10	0.00
28.11.2018	Anglian Chemicals	Materials Village Hall	Debit Card	14.33	2.87	17.20	0.00
29.11.2018	Norfolk County Council	Parish Partnership 2018/2019	BACS	0.00	0.00	0.00	17,000.00
30.11.2018	Cllr T Hawkins	Chair's Allowance Nov 2018	BACS	15.30	0.00	15.30	0.00
30.11.2018	Bookings & Caretaking Officer	Contract November 2018	BACS	243.45	0.00	243.45	0.00
30.11.2018	Clerk	Salary November 2018	BACS	1,028.22	0.00	1,028.22	0.00
30.11.2018	Clerk	Expenses November 2018	BACS	18.10	0.00	18.10	0.00
01.12.2018	Wilko	Sports Pavilion materials	Debit Card	6.67	1.33	8.00	0.00
03.12.2018	Barclays Bank Plc	Bank Interest	BACS	0.00	0.00	0.00	35.26
10.12.2018	Wave (Anglian Water)	Green/Pav Water Aug-Nov	DD	388.46	0.00	388.46	0.00
10.12.2018	Wave (Anglian Water)	Village Hall	DD	21.58	0.00	21.58	0.00
10.12.2018	Wave (Anglian Water)	Cemetery	DD	13.45	0.00	13.45	0.00
10.12.2018	Sports Pavilion	Lettings	200067	0.00	0.00	0.00	20.00
10.12.2018	Tesco	Sports Pav dustpan & brush	CASH	0.00	0.00	0.00	-3.00
10.12.2018	Glaxio	HDMI Socket Plate Events	Debit Card	4.16	0.83	4.99	0.00
11.12.2018	Norse Eastern Ltd	Grounds Maintenance Oct 18	BACS	463.24	92.65	555.89	0.00
11.12.2018	Norse Eastern Ltd	Grounds Maintenance Nov 18	BACS	242.15	48.43	290.58	0.00
11.12.2018	HMRC	Employer PAYE/NI Nov 2018	BACS	420.75	0.00	420.75	0.00
12.12.2018	E-On	Street Lighting Nov 2018	DD	57.43	2.87	60.30	0.00
12.12.2018	Marham Poor Lands Charity	Allotment Rent & Water 17/18	103499	126.10	0.00	126.10	0.00
14.12.2018	Christmas Event	Proceeds	200068	0.00	0.00	0.00	367.50
17.12.2018	OVO Energy	Electric Village Hall Dec 2018	DD	217.14	10.86	228.00	0.00
24.12.2018	Veolia	Waste Collect Cemetery Nov	BACS	31.40	6.28	37.68	0.00
24.12.2018	Cllr D Hawkins	Travel Expenses P&S Magazine	BACS	15.30	0.00	15.30	0.00
24.12.2018	Cllr T Hawkins	Chair's Allowance Dec 2018	BACS	15.30	0.00	15.30	0.00
24.12.2018	Bookings & Caretaking Officer	Contract December 2018	BACS	243.45	0.00	243.45	0.00
24.12.2018	Clerk	Salary December 2018	BACS	671.06	0.00	671.06	0.00
24.12.2018	Clerk	Expenses December 2018	BACS	18.10	0.00	18.10	0.00
28.12.2018	Thornalley Funeral Services Ltd	Cemetery Fees	200069	0.00	0.00	0.00	200.00
28.12.2018	HMRC	VAT Repayment 2/3 2018-2019	BACS	0.00	0.00	0.00	5,181.15
02.01.2019	E-On	Electric Sports Pavilion	DD	3.56	0.18	3.74	0.00
Late Bills / Receipts (Received after Agenda advertised)							
08.01.2019	HMRC	Employer PAYE/NI Dec 2018	BACS	179.99	0.00	179.99	0.00
08.01.2019	A1 Engraving Ltd	Village Hall Sign	BACS	15.00	3.00	18.00	0.00
08.01.2019	Cllr J Hipperson (Lukes Sign)	Village Hall Map Sign	BACS	40.00	8.00	48.00	0.00
Totals				6,828.42	627.44	7,455.86	25,568.41

Chairman Signed Dated

Proposed – Cllr Heather

Seconded – Cllr Harrison

That the payment of bills are approved in accordance with the schedule.

All in favour

6.3. Norfolk ALC Elections Course 29th January 2019

It was agreed for the Clerk to attend the Norfolk ALC Elections on Tuesday, 29th January 2019 in Wereham Village Hall. The Clerk would not claim any travel expenses and the course fees would be split equally with her other parish Councils.

Proposed – Cllr Heather

Seconded – Cllr D Hawkins

That the Clerk attends the Norfolk ALC Elections course on Tuesday, 29th January 2019 in Wereham Village Hall at a cost of £30.00 + £6.00 VAT (total £36.00), split equally with Downham West and Watlington Parish Councils.

All in favour

7. Approval of the 2019/2020 Budget

A copy of the 2019/2020 draft budget had been circulated with the agenda. The Chairman, Cllr T Hawkins, outlined the budget and highlighted the variances. A discussion took place and no modifications were made.

Proposed – Cllr Harrison

Seconded – Cllr D Hawkins

That the budget for the financial year 2019/2020 is approved and adopted as recommended by the Finance Working Panel.

All in favour

8. Approval of the 2019/2020 Precept

<i>2018/2019 Tax base 770.8 - For a precept of £43,500 this was £56.43 per band D property</i>
2019/2020 Tax base 779.5 - For a precept of £45,423 this equates to (precept divided by tax base):
Band D = £58.27 (3.26% increase on 2018/2019 = £1.84 increase per annum / 15p increase per month / 4p increase per week)
Band A = £38.85 (2/3 of Band D)
Band H = £116.54 (twice Band D)
Section 137 payments limit for 2019/20 is £8.12 per elector (1795) = maximum £14,575.40

Proposed – Cllr D Hawkins

Seconded – Cllr Heather

That the Precept for the financial year 2019/2020 be increased by 3.26% to £45,423.

All in favour

A copy of the approved budget and precept would be placed on the website.

9. Updates and actions regarding ongoing matters

9.1. Allotments

There was nothing to report to this meeting.

9.2. Churchyard

There was nothing to report to this meeting.

9.3. Cemetery

There was nothing to report to this meeting.

9.4. Village Hall

9.4.1. Norfolk Accident Rescue Service (NARS) training session

Details of the Norfolk Accident Rescue Service (NARS) offer to run a training session for up to 40 Marham residents had been circulated to all Councillors prior to the meeting. As NARS had agreed to hold the event free of charge, the Council had approved the use of the Village Hall at no cost to them. The session would be held on Monday, 21st January 2019 6.30pm–8.30pm and the Clerk had prepared a poster for the event which had been approved by NARS. Delegates would be taught basic first aid training to include adult and child basic life support, adult and child choking and use of an automated external defibrillator (AED).

It was agreed for all Councillors to complete an urgent leaflet drop to residents, place posters on the notice boards and in the Village Hall and advertise the event on the website and Facebook. Cllr Hipperson would print the leaflets and coordinate Councillors' deliveries.

9.5. Sports Pavilion, Playground and Playing Field

Cllr Harrison reported that the broken goal posts on the Coronation Playing Field needed to be removed. The Chairman, Cllr T Hawkins, would arrange for them to be collected and disposed of at no cost to the Council.

It was noted that a charity football match had been played on Boxing Day and the goal posts had been left in situ. It was agreed to leave them in place so that children could use them when playing on the field.

The Clerk reported that the damaged maintenance gate by the MUGA had been reported to Fenland Leisure and a quotation was still awaited for replacement parts. Cllr Barrett had also taken photographs of the gate over the Christmas period and these too had been forwarded. The Clerk would chase this up with Fenland Leisure.

9.6. Community Speed Watch

Cllr Paisley reported that Norfolk Constabulary had enforced one month off and vehicles had not been monitored for that period. When the scheme was operating, 23 vehicles had been monitored travelling at 35mph and above.

The Chairman, Cllr T Hawkins, adjourned the meeting in order to allow Borough Cllr Howland to speak.

Borough Cllr Howland reported that Jesse Norman MP, Minister for Transport, had written to local authorities asking them to consider reviewing speed limits and deliver 20mph limits in urban and village streets. This statement was made following publication of the Department for Transport (DfT) in November 2018.

The Chairman, Cllr T Hawkins, resumed the meeting.

The Clerk agreed to speak to Mr A Wallace, Highways Engineer, regarding this matter.

Cllr Paisley would also speak to Norfolk Constabulary regarding 20mph zones, which were not enforceable, but might also be an option for Marham.

9.7. SAM2

The Vice Chairman, Cllr Walsingham was not present at the meeting but had circulated the SAM2 graphs for December 2018 prior to the meeting. The Clerk had forwarded the information to the Norfolk Safety Camera Partnership. 15,643 vehicles had registered on the camera of which 6,855 (44%) had been travelling at 35mph and above.

9.8. General Grounds Maintenance

Cllr Harrison reported that he and the Clerk were currently querying the final Norse invoice, as some of the work had not been carried out.

9.8.1. Tree Inspection Reports

Cllr Harrison had carried out an inspection of the Parish Council owned trees; the reports had been circulated to all Councillors with the agenda. Most of the trees did not require any major work, just light trimming, but some in the Churchyard would require more extensive work. A Faculty from the Diocese would need to be obtained and a quotation to carry out the works.

Cllr Harrison would obtain quotations and report back to Council.

9.9. Street Lights

There was nothing to report to this meeting.

9.10. Proposed and Seconded

The Chairman, Cllr T Hawkins, reported that Cllr Child had agreed to take on the editorial of the P&S magazine. The deadline for articles would be Friday, 22nd February 2019 to allow Cllr Child time to put the magazine together. However, the P&S would not be printed until the next Norfolk Minerals and Waste Local Plan Consultation dates were announced so that details of the Consultation and how to comment could be included.

9.11. Village Events

The Chairman, Cllr T Hawkins, reported on the events as follows:

9.11.1. Bingo Night (23rd November 2018)

This event had been well attended and £500.00 was raised that evening.

9.11.2. Christmas (9th December 2018)

Regrettably, this event had been under- attended and could have been down to Shouldham’s pantomime and the RAF’s Christmas Deployed tea party both being held the same day. Despite this, £367.50 was taken on the day.

9.11.3. Charity Race Night (Saturday, 9th February 2019)

This event was being held in memory of Mrs Pam Weal and proceeds would be split between her chosen charities. All ten races had now been sponsored with thanks to those sponsoring them. Raffle prizes were needed for this event and tickets (£2.00 per person) were now being sold.

9.11.4. Bingo Night (Friday, 22nd March 2019)

The Fish and Chip shop had confirmed its approval to provide the food at this event. Tickets would be on sale following the Charity Race Night evening.

9.11.5. Easter Eggstravaganza – Sunday, 7th April 2019

A number of stalls had already booked for this event.

9.11.6. Fun Day – Sunday, 9th June 2019

Some stalls had booked for this event.

An additional event would be held on Sunday, 19th May 2019 from 9.00am – 1.00pm; Village Yard Sale. Those selling would be invited to pay £5.00 to be placed on the map and maps would be sold on the day for £1.00. The deadline date to be sited on the map would be Wednesday, 15th May 2019.

9.12. Community Payback

The Chairman, Cllr T Hawkins, reported that no dates had yet been booked for the Community Payback Team (CPT) in 2019.

The Chairman, Cllr T Hawkins, advised that the CPT could only attend in 2019 if there were enough tasks given to them for the whole year. New jobs would need to be risk assessed by Mr Bryan Foster. Councillors suggested that Dobbins Lane be cleared and the Church fence repaired.

9.13. SkyBlu Solutions consultation work of PROW's

Cllr Heather reported that SkyBlu Solutions had commenced work on this project.

Cllr Barrett raised concern about the poor condition the footpath adjacent to the River Nar had been left in since work had been carried out along there. The footpath was regularly used by pedestrians and horse riders and the CATSS walk was planned with Elizabeth Truss MP on Friday, 18th January 2019. In its muddy, unlevelled state it would be impossible to undertake the walk down there.

A short discussion took place and it was unknown which authority had carried this out. Cllr Barrett, Cllr Harrison and the Clerk would make enquiries with the East of Ouse, Polver and Nar Internal Drainage Board, Environment Agency, Five Rivers and Natural England to establish which authority was responsible and determine when the footpath would be levelled and made good.

The Chairman, Cllr T Hawkins, adjourned the meeting at 8.25pm for an interim break and resumed the meeting at 8.45pm.

Borough Cllr Hipperson and Borough Cllr Howland left the Council meeting at 8.45pm.

10. Planning

10.1. Planning applications

10.1.1. 18/02024/F – Pizza Takeaway – Single storey extension for use as a hair salon

No objections, with the following comment made:

- This would be an asset to the village.

10.1.2. 18/02214/F – Janpari, The Street – Single storey extension forming kitchen dining area and the construction of a timber summer house

No objections.

10.1.3. 18/02206/F - Janpari, The Street – Construction of stables for four horses

No objections.

10.1.4. 18/02070/LB – Grove House, Squires Hill – Retrospective listed building application for change of use to an existing garage so it can be used as a warehouse for a small business

No objections.

10.1.5. 18/02069/F – Grove House, Squires Hill – Retrospective change of use to an existing garage so it can be used as a warehouse for a small business

No objections.

10.2. Planning decisions

10.2.1. 18/01721/F – Marham Village Hall, School Lane – Extension to Village Hall and construction of new dwelling

Application permitted (Delegated decision)

10.2.2. 18/01736/F – Oaksmead, 33A Hillside – Variation of condition 2 of planning permission 17/01593/F: Detached 3 bedroom house - to amend previously approved drawings

Application permitted (Delegated decision)

10.2.3. 18/01707/F – Barn North of Cresswell Cottage, The Street – Demolition of redundant farm building and replacement with a single storey dwelling within footprint of demolished building

Application refused (Delegated decision)

10.2.4. 18/02070/LB – Grove House, Squires Hill – Retrospective listed building application for change of use to an existing garage so it can be used as a warehouse for a small business

Consent not required

10.3. Late planning applications and decisions

No late planning applications had been received from the BCKL&WN.

11. General correspondence

11.1. For action/information

11.1.1. Enchanted Cinema (cinematic experience of live music, short films, visuals and cinema with decor, food, lighting and deckchairs)

Information had been received from Enchanted Cinema, an independent cinema company based in Cambridge, and circulated to all Councillors in November 2018. All Councillors had felt that Marham would benefit from this type of event and Cllr Child had subsequently pursued this with them.

A discussion took place and it was felt that it could be possible to sell 100 tickets for this event at a cost of around £10.00 per person. The event could also be integrated with overnight caravan pitch fees being paid.

It was agreed for Cllr Child to invite Enchanted Cinema to carry out a site visit and subsequently obtain two quotations, one for the company to provide all the equipment and seating and the other for them not providing anything.

In addition to an outdoor cinema event, it was suggested a cinema screening could be held regularly in the Village Hall. Cllr Child would investigate this with village screen providers.

The Clerk would add these items to the agenda for future discussion.

11.2. Late correspondence

No late correspondence had been received.

12. BCKL&WN issues

There was nothing to report to this meeting.

13. Highway matters

Cllr Harrison raised concern that the large conifer at Marham House, The Street, was impeding the footpath. The Clerk would write to the occupiers.

Further concern was raised regarding the overgrown hedge and rubbish at 1 Hillside. The Chairman, Cllr T Hawkins, confirmed that the Freebridge Housing Association was dealing with this matter.

14. Norfolk County Council issues

14.1. Partnership Scheme 2019/2020

The bids for the Churchyard wall surface and upgrade to the Trod 2 surface had been submitted to Norfolk County. Approval would not be known until March 2019.

15. Matters to report to the Clerk

There were no matters to report to the Clerk.

16. Items for the next agenda

There were no matters to report to the Clerk.

17. To record the date and time of the next Full Council meeting

The next meeting of the Parish Council would be held on Wednesday, 13th February 2019 at 7.15pm in the Village Hall.

18. Exclusion of Press and Public (Public Bodies (Admission to meetings) Act 1960 S1)

Proposed – Chairman, Cllr T Hawkins

Seconded – Cllr Harrison

That under the Public Bodies (Admission to meetings) Act 1960 Section 1, the press and public be excluded from the meeting in order to allow confidential items to be discussed.

All in favour

The members of public left the Council Chamber at 9.01pm.

18.1. Village Hall Planning Application 18/01721/F – Community Infrastructure Levy (CIL) liability

See Confidential Report.

18.2. Estate Agent valuations, selling charges and appointment

See Confidential Report.

Proposed – Cllr Heather

Seconded – Cllr Bucke

That the Council contracts Revell Estate Agents, Downham Market, at a cost of £1,000.00 + £200.00 VAT on a no sale no fee agreement, to market the sale of land behind the Village Hall valued at £69,950 with Outline Planning Permission and associated Community Infrastructure Levy (CIL) Liability fees attached to the sale.

All in favour

18.3. Sports Pavilion floors

See Confidential Report.

18.4. Sports Pavilion notice board

See Confidential Report.

Proposed – Cllr Heather

Seconded – Cllr D Hawkins

That the Council purchases an A1 size external notice board for the Sports Pavilion from Notice Me (Ebay) at a cost of £73.29 + £14.66 VAT (Total £87.95) and gorilla glue and notice board pins at a cost of no more than £10.00.

All in favour

The Chairman, Cllr T Hawkins, closed confidentiality and resumed the meeting at 9.25pm.

The Chairman thanked everyone for attending and closed the meeting at 9.25pm.