

Marham Parish Council

Minutes of the Council Meeting held Wednesday, 21st August 2019 at 7.15pm in the Village Hall, Marham

Present:	Chairman	Cllr I Barrett
	Vice Chairman	Cllr P Walsingham
	Councillors	Cllr G Bucke
		Cllr S Canham
		Cllr D Flatt
		Cllr T Harrison
		Cllr J Hipperson
		Cllr E Rix-Clark
		Cllr S Wilson-Low
	Borough Councillor	Cllr G Hipperson
	RAF Representative	WO G Spark
	Parish Clerk	Mrs J Markwell (Locum Clerk)
	Member(s) of Public	15

131. Apologies for absence

Apologies for absence had been received from Cllr C Child (ill health) and Borough Cllr M Howland (prior meeting).

132. Declarations of interest and requests for dispensation

Cllr Harrison declared a Pecuniary Interest in Item 136.5, Bills for Payment, as this related to direct financial imbursements to him.

The Chairman, Cllr Barrett, declared a Personal Interest in Allotments, Item 140.2, as she was a current tenant on the allotment site.

Cllr Flatt declared a Pecuniary Interest in the Bookings Officer's contract, Item 149.3, as she was the wife of the contractor.

Cllr S Canham declared a personal Interest related CATSS, Item 137.

There were no further declarations of interest declared at this item and no requests for dispensation.

133. Approval of the minutes of the Parish Council meeting

The Chairman read out a statement from CATSS regarding inaccuracies reflected in the Parish Council meeting in June. This statement would be appended to the June minutes.

Proposed – Cllr Walsingham

Seconded – Cllr Canham

That the minutes of the Council Meeting held on Wednesday, 24th July 2019 (items 110-130) are approved and signed as a true and accurate record with the addition of the above statement.

All in favour

The Chairman, Cllr Barrett, duly signed and dated the minutes of the meeting.

134. Update on previous minutes (not listed elsewhere on the agenda)

The Chairman advised that after a query from the previous meeting regarding ownership of the Playing Field, investigations were continuing to find the relevant paperwork. A further report would be given at the next meeting.

135. Resignation of Councillor and update on casual vacancy

The Chairman, Cllr Barrett, reported that Cllr Paisley had resigned from the Council on Tuesday, 30th July 2019. The Chairman, Cllr Barrett, advised that the Notice of Casual Vacancy had been displayed on Wednesday, 31st July 2019 giving 14 days notice for a written request from ten electors to fill the vacancy by election. The BCKL&WN Electoral Services had confirmed that no requests had been received and the vacancy could be advertised to be filled by co-option. This would take place at the October meeting. The Chairman, Cllr Barrett thanked Mr Paisley for all the work he did for the Parish.

PUBLIC OPEN FORUM

The Chairman, Cllr Barrett, adjourned the meeting.

Reports

County Councillor

County Cllr Middleton was not present at the meeting and no prior written report had been received.

Borough Councillors

Borough Cllr Howland was not present at the meeting and no prior written report had been received.

Borough Cllr Hipperson advised that the Chief Executive of the Borough Council, Mr R Harding had retired and Ms L Gore is currently in post.

RAF Marham

WO Spark reported that their Christmas Fair would be held on Saturday 30th November. Friends of RAF Marham Christmas Lunch would now be on Monday 2nd December (originally it was going to be Wednesday 4th December). A pop-up cinema, to help raise funds for an indoor toilet at Holy Trinity Church, would be showing the film, 'Fisherman's Friends' and after some technical difficulties at a recent event this would now be shown on Tuesday, 10th September 2019.

WO Spark advised that funding was to be made available for a piece of artwork either on the base or in the village. He enquired if the Parish Council would like to be involved in this project. It was unanimously agreed that Parish Council would very much like to be involved. WO Spark would co-ordinate future meetings to discuss this project.

The new Station Commander is now in post and is very community minded and WO Spark suggested that the Parish Council should formally invite him to attend one of its meetings.

Public Participation

With RAF Marham Christmas Fair being on the 30th November the Parish Council Christmas event would need be changed to the following Saturday 7th December 2019.

Could the school be involved in the artwork project? This was a good idea and they would be contacted.

A member of the public wished it to be known that if any further accusations were made against her she would take the matter further.

BCllr Hipperson asked if any of the funding for the artwork could be used for brown signs.

Mr C Heather wanted to know when he would get a reply to his email. The Chairman Cllr Barrett advised that she had acknowledged all his emails and work was continuing to resolve the issue regarding nominated bank signatories.

136. Finance

136.1. Bank Reconciliation

The Clerk had circulated the Finance Master summary to date, bank account statements, bank reconciliation, period ending July 2019, and the VAT Reclaim (01.04.2019-31.07.2019), with the agenda. The bank balances were as follows:

July 2019

Bank Reconciliation	Community Account (£)	Business Account (£)
Bank Statement Start Balances	4,253.97	99,178.77
Total Opening Bank Balances		103,432.74
Unpresented Cheques B/F	- 100.00	-
Unpresented Receipts B/F	-	-
Council Opening Balances	4,153.97	99,178.77
Council Total Opening Balances		103,332.74
Receipts	4,852.55	-
Payments	- 8,136.08	- 4,000.00
Bank Statement Close Balances	970.44	95,178.77
Total Closing Bank Balances		96,149.21
Unpresented Cheques	-	-
Unpresented Receipts	-	-
Council Closing Balances	970.44	95,178.77
Council Total Closing Balances		96,149.21

Earmarked Funds	
Operating Costs (6 Months)	20,000.00
Pensions Contribution	1,000.00
Village Hall Alterations	17,000.00
Elections (5 Year to £1000) Year 4	4,000.00
Parish Plan Review	1,000.00
Emergency Plan (5 Year to £2000) Year 4	2,000.00
Electrical Check Village Hall (3 Year to £450)	450.00
Electrical Check Pavilion (3 Year to £750)	750.00
Tree Safety Maintenance	5,000.00
Churchyard Wall Maintenance & Restoration	7,643.41
Allotment Deposits Held	420.00
Allotment Fencing (5 Year to £1000) Year 1	600.00
Street Lighting	1,500.00
Village Hall Fencing	2,000.00
Village Hall Disabled Toilet Fundraising	3,765.29
Events Goods and Equipment	202.84
Village Signs	747.00
Norfolk Waste & Minerals Review (CATSS)	-
CIL Payments	84.60
Total Earmarked Reserves	68,163.14

Reconciliation Community Account (£)	
Bank Statement 01.07.2019	4,253.97
Receipts	4,852.55
Payments Cleared	- 8,136.08
Bank Statement 31.07.2019	970.44
Unpresented Cheques	-
Unpresented Receipts	-
Council Closing Balance	970.44

Reconciliation Business Account (£)	
Bank Statement 01.07.2019	99,178.77
Receipts	-
Payments Cleared	- 4,000.00
Bank Statement 31.07.2019	95,178.77
Unpresented Cheques	-
Unpresented Receipts	-
Council Closing Balance	95,178.77
Council Total Closing Balances	96,149.21

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Council Total Earmarked Reserves	68,163.14	Council Remaining Available Precept	27,986.07

Chairman Signed Dated

136.2. Norfolk ALC Being an Effective Councillor Course 9th September 2019

It had been agreed, in principle, at the previous meeting that Cllr Wilson-Low should attend the one-day intensive Norfolk ALC course, Being an Effective Councillor on Monday, 9th September 2019 in Wereham Village Hall from 9.30am – 3.30pm and share the travel expenses incurred with Cllr Canham.

Proposed – Cllr Harrison

Seconded – Cllr Barrett

That Cllr Canham attends the Norfolk ALC Being an Effective Councillor course on Monday, 9th September 2019 in Wereham Village Hall at a cost of £60.00 + £12.00 VAT (total £72.00) and reclaims the travel expenses incurred following the event.

All in favour

The Clerk would confirm the booking with Norfolk ALC.

136.3. Annual Insurance Renewal

Details of the 2019/2020 renewal of the 3 Year Long Term Agreement (LTA) annual insurance with Zurich for £1,403.18 due 1st October 2019 had been circulated with the agenda. The Clerk noted that the LTA would expire 30th September 2021 and the 2018/2019 premium had been £1,290.08.

The renewal premium for 2019/2020 was unanimously approved. The Clerk would pay this invoice towards the end of September 2019 but prior to the next Council meeting to ensure the cover did not lapse.

136.4. Digital Voice Recorder

Details of digital voice recorders had been circulated with the agenda. Cllr Walsingham advised that he had received all the equipment back from Speedwatch which included a small voice recorder. It was agreed that Cllr Walsingham would investigate if the unit could be used as a voice recorder for the Parish Council. Further information would be brought to the next Parish Council meeting.

136.5. Pre-authorised payments, receipts and pending disbursements

Cllr Harrison declared a pecuniary interest in this item.

The Clerk had circulated the payments and receipts made since the last meeting and presented the late bills to the meeting:

Date	Payee	Description	Transaction	Net Payment £	VAT Amount £	Gross Payment £	Receipt £
27.07.2019	Village Hall / Sports Pavilion	Lettings Jun-Jul 19	100523	0.00	0.00	0.00	145.00
27.07.2019	B&Q	Play area picnic table repairs	Debit Card	14.10	2.82	16.92	0.00
27.07.2019	B&Q	Village Hall & Pavilion repairs	Debit Card	356.70	71.34	428.04	0.00
29.07.2019	PlumbNation Limited	Water Heaters 3xVH, 4xPavilion	Debit Card	252.95	50.59	303.54	0.00
31.07.2019	Signcast (Yester Home Ltd)	Blue Plaque Constance Baker	BACS	258.33	51.67	310.00	0.00
31.07.2019	Bookings & Caretaking Officer	Contract July 2019	BACS	270.00	0.00	270.00	0.00
31.07.2019	Clerk	Salary July 2019	BACS	1,156.10	0.00	1,156.10	0.00
31.07.2019	HMRC	Employer PAYE/NI July 2019	BACS	534.98	0.00	534.98	0.00
01.08.2019	E-On	Electric Sports Pavilion part Jul	DD	3.38	0.17	3.55	0.00
08.08.2019	Norfolk Accident Rescue	S137 Donation	BACS	50.00	0.00	50.00	0.00
11.08.2019	E-On	Street Lighting July 2019	DD	73.27	3.66	76.93	0.00
17.08.2019	Wave (Anglian Water)	Village Hall	DD	17.60	0.00	17.60	0.00
17.08.2019	Wave (Anglian Water)	Cemetery	DD	13.34	0.00	13.34	0.00
17.08.2019	Wave (Anglian Water)	Bowls Green & Premises	DD	244.86	0.00	244.86	0.00
To be paid	Clerk (Tesco)	Village Hall materials	BACS	14.17	2.83	17.00	0.00
To be paid	Veolia	Waste Collection Cemetery July	BACS	39.25	7.85	47.10	0.00
To be paid	Cllr T Harrison (Surelock)	Village Hall Master Key System	103508	163.46	32.69	196.15	0.00
To be paid	Cllr T Harrison (Jewson)	Pavilion Legionella Materials	103509	56.96	11.39	68.35	0.00
To be paid	Cllr T Harrison (Kayfast Ltd)	Play Area repairs	103509	8.73	1.74	10.47	0.00

Chairman Signed Dated

To be paid	Cllr T Harrison (Hardware Out)	Play Area repairs	103509	20.00	4.00	24.00	0.00
To be paid	Cllr T Harrison (RJW Plumbing)	Pavilion/VH Legionella Material	103509	13.32	2.67	15.99	0.00
To be paid	Cllr T Harrison (All Vinyl)	Pavilion/VH Legionella Material	103509	3.87	0.00	3.87	0.00
To be paid	Cllr T Harrison (Industrial Servi)	Village Hall Legionella Materials	103509	2.08	0.42	2.50	0.00
Late Bills / Receipts (Received after Agenda advertised)							
16.08.2019	Registry Trust Limited	Financial Checks Clerk & Cllr x 3	Debit Card	33.33	6.67	40.00	0.00
21.08.19	Bowls Club	Water Rates	100524	0.00	0.00	0.00	102.72
	Cllr T Harrison	Village Hall Master Key	103510	117.80	23.56	141.36	0.00
Totals				3719.20	273.45	3992.65	247.72

Proposed – Cllr Flatt

Seconded – Cllr Canham

That the payment of bills are approved in accordance with the schedule.

All in favour

137. Norfolk Minerals and Waste Local Plan Review

The Chairman, Cllr Barrett, adjourned the meeting in order to allow a member of public to provide an update.

A member of the Campaigners Against Two Silica Sites (CATSS) group reported. A copy of the report will be attached to the minutes of this meeting.

The Chairman, Cllr Barrett, resumed the meeting.

The Chairman, Cllr Barrett, confirmed that an extraordinary Council meeting was being held on Wednesday, 4th September 2019 with a main agenda item, this being to discuss and consider the recommendations made by Cabinet at their meeting due on Monday, 5th August 2019. Residents from neighbouring villages were welcome to attend and Shouldham Parish Council had already been aware of this event.

138. Property Working Party Report, Recommendations and Financial Requests

138.1. Vandalism, criminal damage and other antisocial behaviour to various Council owned properties and assets

Cllr Harrison reported that there had been further reports of vandalism, criminal damage and other antisocial behaviour to Council properties and assets. These too had been reported to the police and added to the existing crime number. The most recent damage had been as follows:

- Sports Pavilion – bullet hole in the window. As the window was still secure and weatherproof it would not be replaced at this time.

138.1.1. CCTV for Council premises in 2020/2021 precept

The Chairman, Cllr Barrett, reported that no budget had been set for CCTV in this financial year. The Police advised that CCTV could be a deterrent but if the perpetrators were using air rifles they would be too far away to show up on CCTV.

It was noted that there had been no vandalism to the Bowling Club.

Councillors agreed for the Finance Working Group to consider precepting CCTV in the 2020/2021 budget. The Clerk made a note of this.

138.2. PAT Testing (deferred from previous meeting)

The Clerk had circulated quotations for PAT testing to all Councillors with the previous agenda. Cllr Harrison gave a detailed report regarding costs of PAT testing.

Proposed – Cllr Canham

Seconded – Cllr Harrison

That FTP Electrical be asked to do the PAT testing at a cost of 0.75p per item.

All in favour

138.3. Master Key System

Cllr Harrison reported that Surelock Security had omitted to quote for card restricted keys and additional keys for the new master system. Their original quotation had been £259.95 + £51.99 VAT (total £311.94). The extra cost would be £77.05 + VAT

Proposed – Cllr Bucke

Seconded – Cllr Canham

That the Council agrees to purchase the card restricted keys and additional keys for the new master system from Surelock Security at a cost of £337.00 + £67.40 VAT (total £404.40).

All in favour

138.4. Electrical Testing Village Hall and Sports Pavilion

The Clerk had circulated quotations for electrical testing to all Councillors with the agenda. Cllr Harrison reported that he met with three electricians. The costs were as follows:

One	£420.00 + £84.00 VAT (total £504.00) + materials
Two	£1074.00 + £214.80 VAT (total £1,288.80) includes PAT testing
Three	£1660.00 + £332.00 VAT (total £1,992.00) includes PAT testing

Proposed – Cllr Canham

Seconded – Cllr Walsingham

That the Council agrees to contract G J Electrical to carry out the electrical testing at the Village Hall and Sports Pavilion at a cost of £420.00 + £84.00 VAT (total £504.00).

All in favour

Proposed – Cllr Walsingham

Seconded – Cllr Canham

That the sum of up to £500.00 be allocated to cover the cost of materials that will be needed to complete the electrical testing at the Village Hall

All in favour

138.5. Architect recommendation for overall development scheme of Village Hall

Cllr Harrison reported that he had met with a representative of Swann Edwards with regard to the storage area, disabled WC and existing WC's.

As there is a building plot to the rear of the Village Hall all windows at the back of the hall will need to be bricked up or refitted with fireproof glass.

Concerns were:

Fire door has a step

Window lintel broken and there is a lot of weight resting on it

Grant funding unlikely for repairs to the building; grants are normally given for new facilities to encourage increased usage of a building.

The disabled WC could be put in the current space used by the caretaker and the extension could be under the eaves of the kitchen and committee room and this would have a flat roof.

Should the Parish Council wish to proceed with the new disabled WC the cost could be in the region of £10500+ (excluding VAT).

Further quotes would be needed; Cllr Harrison would proceed with getting further quotes for this project.

138.6. Land Registry search of all Council land and assets

A report would be given at the October 2019 Parish Council meeting.

139. Events Working Party Report, Recommendations and Financial Requests

139.1. Community Litter Pick – Saturday, 7th September 2019

This event would now start at 2pm. Cllr Walsingham advised that he may now not be able to attend due to the change of time but would do the publicity to encourage people to attend. Cllr Wilson-Low agreed to open the hall for the volunteers and provide refreshments.

139.2. Constance Baker Blue Plaque Unveiling – Saturday, 21st September 2019

Everything was now organised for this event and there would be refreshments for up to 40 people at a cost of approximately £100.00.

139.3. Hire charges for properties and equipment

It was agreed to defer this item to the next meeting in October 2019.

139.4. Proposed future events of the Council

Christmas afternoon party and evening Bingo – Saturday, 30th November 2019. This date to be changed to Saturday 7th December 2019.

Valentine's Mr & Mrs Show – Friday, 14th February 2020

Village Hall spring clean and painting party – March/April 2020

Music weekend – May 2020

Medieval night – September 2020.

140. Updates and actions regarding ongoing matters

140.1. Better Broadband for Norfolk

Cllr Flatt reported that this was now completed; this item could be removed from the agenda.

140.2. Allotments

The Chairman, Cllr Barrett, had declared a Personal Interest in this item.

There was nothing to report to this meeting.

140.3. Churchyard

140.3.1. Boundary wall repair work

There was nothing to report to this meeting.

140.4. Cemetery

140.4.1. Topple Testing training

The Chairman, Cllr Barrett, reported that the topple testing training was still to be arranged. Cllr Canham advised that she can no longer commit to this training due to other commitments. Cllr Child due to ill health cannot now attend the training. Cllr Hipperson agreed to attend.

140.5 Village Hall

Nothing to report to this meeting.

140.6 Sports Pavilion, Playground and Playing Field

140.6.1 Grants for play area

The Vice Chairman, Cllr Walsingham, reported that he was still seeking quotations in preparation for a grant bid.

140.6.2 Annual Play Area Inspection Report

Cllr Harrison advised that he had made the following repairs to the play area:

Picnic table repaired

Bolt caps replaced on the teen shelter
Painted the rabbit toy
Wheel repaired on the pirate boat
Multi play area loose fittings done and rusted screws replaced
Finger traps

It should be noted that more bolt caps would need to be purchased.
The multi play area should still be under warranty so any work needed should be covered by the supplier.
There does not seem to be a solution to the build-up of silt on the grass matting apart from removing it by hand.
The chains still need to be replaced on the swings and the spring on the gate needs to be corrected as it is closing too quickly.
The water overflow in the sports pavilion is causing problems, it is a minor job to correct it.

Proposed – Cllr Canham

Seconded – Cllr Barrett

That the sum of £10.00 be spend to repair the overflow.

All in favour

140.6.3 Under 7's Football Team

140.6.3.1 Static storage container on the Coronation Playing Field

The Vice Chairman, Cllr Walsingham, reported that planning permission is not required to place a container on the field as it would be deemed as a small ancillary building of less than 200 cubic meters. This item was deferred to the next meeting for further discussion.

140.7. Community Speed Watch (disbanded)

Cllr Harrison reported no one was prepared to take Community Speedwatch on and therefore it has been disbanded. It should be noted that the Parish Council only had to give their verbal permission for Speed Watch and it was not their responsibility to run it.

140.8. SAM2

This item was deferred to the next meeting.

140.9. General Grounds Maintenance

Norse (contractors for grass cutting for 2018) are querying invoices. It should be noted that some of the summer grass cutting in 2018 did not take place and therefore should not have been invoiced. This matter would be investigated further.

140.10. Proposed and Seconded

Copy was ready to be sent to the printers and it is hoped that it will be distributed by the 4th September. The Chairman will co-ordinate the delivery areas with Councillors.

140.11. Consultation work of PRow's

There was nothing to report to this meeting.

140.12. Website, Facebook & Twitter

Training is still needed for the website and Cllr Bucke will continue to post on twitter, but asked that Councillors forward any items which they feel should be posted.

140.13. Village Matters

140.13.1. Mock welcome pack

Cllr Flatt showed a mock welcome pack for Councillors to view. It was suggested that a sponsor could be found to cover the cost of the front cover, perhaps one of the food outlets in the village.

Information contained in the pack covered waste collections, bus timetable, emergency contact details and also publicity leaflets from the food outlets.

140.13.2. Anglian Water mains sewerage (deferred from previous meeting)

It was noted that in the past residents had asked that enquiries be made into have main sewerage. Anglia Water had advised that there would need to be a specific number of households requesting this if they were to investigate the possibility.

All information held by the Parish Council would be forwarded to Cllr Hipperson to investigate this further.

140.13.3. Parish Plan review (deferred from previous meeting)

It was agreed to keep the original plan. It was also agreed to remove this item from the agenda.

140.13.4. NALC/Woodland Trust Partnership Tree Charter (deferred from previous meeting)

Cllr Harrison advised that the Poors Trust had already received trees from the Woodland Trust Partnership but didn't have anywhere to plant them so there was little point in signing the Tree Charter. Cllr Rix-Clark talked about the 'Healthy Food Co-operative' which is encouraging young people to grow their own vegetables with the hope they will take this into adulthood. Information would be forwarded to Councillors.

141. Planning

141.1. Planning applications

141.1.1. 19/01388/F – Land East of The Street, The Street – Creation of new access from The Street to serve approved new dwelling and stable

There were no objections.

141.1.2 18/02024/f – Pizza Takeaway, The Street, - Amended application – comments by 30th August 2019

There were no objections.

141.2. Planning decisions

141.2.1. 19/00755/LDP – Barn North of Cresswell Cottage, The Street – Proposed demolition of redundant farm building and replacement with single storey residential dwelling within footprint of demolished building

Application Refused (Delegated Decision).

141.2.2. 19/01359/F – Eastgate Farm House, Collins Lane – Biomass boiler and storage area for wood chip. Pipework to supply 5 houses, tack room and a farm workshop

Refused to determine.

141.2.3. 19/01435/LDE – Eastgate Farm House, Collins Lane – Biomass boiler and storage area for wood chip. Pipework to supply 5 houses, tack room and a farm workshop

Lawful Development Certificate for Existing Use: Existing barn is used for general farm storage

141.3. Late planning applications and decisions

No late planning applications or decisions had been received from the BCKL&WN.

142. General correspondence

142.1. For action/information

142.1.1. To record the CATSS objection to the statement made by former Cllr Paisley in the Public Open Forum at the meeting held 19th June 2019 (Page 2, paragraph 4)

This statement would be appended to the minutes.

142.1.2. Email from Marham Friends stating that they will be holding the Fun Day on the Coronation Playing Field on Sunday, 7th June 2019

Cllr Rix-Clark asked that in the spirit of working together that use of the playing field be given but, on the conditions, that the Parish Council run the tombola, raffle and provide tea/coffee in the pavilion.

Any money raised would be used towards to repairs needed to the village hall. There should also be a refundable deposit to cover any damage caused.

Proposed – Cllr Rix -Clark

Seconded – Cllr Canham

‘That permission is given for the use of the Coronation Playing Field by Marham Friends’

For – 5

Cllr Rix-Clark will do the response to Marham Friends.

There followed a discussion about building bridges between Marham Friends and the Parish Council Events Committee. It was agreed that should be a joint meeting between committees. Cllrs Canham and Cllr Rix-Clark will work together to organise this.

142.2. Late correspondence

The Chairman, Cllr Barrett read out an email from Cllr Bucke advising his resignation from the Finance Committee. He also advised he no longer wished to be a bank signatory. It was agreed that Cllr Rix-Clark become a bank signatory.

Proposed – Cllr Canham

Seconded – Cllr Flatt

That Cllr Rix-Clark be a signatory on the bank accounts

All in favour

Agenda item for next meeting – to discuss the future structure on the Finance Committee

143. BCKL&WN issues

143.1. Dog fouling issues

This item was deferred to the next meeting.

144. Highways matters

No report for this meeting

145. Norfolk County Council issues

145.1. Parish Partnership Scheme 2019/2020

There was nothing to report to this meeting.

145.2. Parish Partnership Scheme 2020/2021 – Bids to be submitted by Friday, 6th December 2019

There was nothing to report to this meeting.

146. Matters to report to the Clerk

There were no matters to report to the Clerk.

147. Items for the next agenda

Future structure of the Finance Committee

To discuss having two mobile SAMS units in the village

148. To record the date and time of the next Full Council meeting

The next meeting of the Parish Council would be an extraordinary meeting held on Wednesday, 4th September 2019 at 7.15pm in the Village Hall.

149. Exclusion of Press and Public (Public Bodies (Admission to meetings) Act 1960 S1)

Proposed – Chairman, Cllr Barrett

Seconded – Vice Chairman, Cllr Walsingham

That under the Public Bodies (Admission to meetings) Act 1960 Section 1, the press and public be excluded from the meeting in order to allow confidential items to be discussed.

All in favour

It was agreed that Borough Cllr Hipperson would remain in order to give advice to members. The remaining members of public left the Council Chamber at 9.30pm.

149.1. Village Hall

149.1.1. Update on the sale of land

See Confidential Report.

149.2. Clerk's Employment

149.2.1. Hours in credit

See Confidential Report.

149.3. Bookings Officer's Contract

149.3.1. Additional duties

Cllr Flatt had declared a Pecuniary Interest in this item and left the Council Chamber.

See Confidential Report.

Cllr Flatt returned to the Council Chamber

The Chairman, Cllr Barrett, closed confidentiality and resumed the meeting.

The Chairman thanked everyone for attending and closed the meeting at 10.08pm.