

## Approved Marham Parish Council Budget 2020/2021

| Item | 2017/2018 Budget | 2018/2019 Budget | 2019/2020 Budget | 2019 / 2020 6<br>month exp / inc | 2019 / 2020 9<br>month exp / inc | 2019 / 2020 12<br>month Forecast | 2020/2021<br>Proposed Budget |
|------|------------------|------------------|------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|
|------|------------------|------------------|------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------|

| Income              |                                       |                  |                  |                  |                  |                  |                  |                  |
|---------------------|---------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 1                   | Precept                               | 41,788.00        | 43,500.00        | 45,423.00        | 45,423.00        | 45,423.00        | 45,423.00        | 49,769.00        |
| 2                   | Council Tax Support Grant             | 373.00           | 256.00           | 118.00           | 118.00           | 118.00           | 118.00           | 118.00           |
| 3                   | Match Funding inc Parish Partnership  | 6,500.00         | 15,500.00        | 3,828.00         | 15,310.00        | 15,310.00        | 15,310.00        | 5,125.00         |
| 4                   | CIL                                   | -                | -                | -                | -                | -                | -                | -                |
| 5                   | Grants / Donations                    | -                | -                | -                | 334.00           | 474.00           | 674.00           | -                |
| 6                   | Insurance Claims                      | -                | -                | -                | -                | -                | -                | -                |
| 7                   | P&S Newsletter                        | -                | 100.00           | 100.00           | -                | -                | -                | 700.00           |
| 8                   | Village Events                        | -                | 1,750.00         | 3,000.00         | 2,263.00         | 2,263.00         | 2,263.00         | 1,000.00         |
| 9                   | Village Hall                          | 1,300.00         | 1,500.00         | 2,300.00         | 1,330.00         | 1,687.00         | 2,250.00         | 2,000.00         |
| 10                  | Allotments                            | 350.00           | 480.00           | 300.00           | 439.00           | 499.00           | 509.00           | 300.00           |
| 11                  | Churchyard / Cemetery                 | 800.00           | 1,000.00         | 1,200.00         | 260.00           | 780.00           | 1,000.00         | 900.00           |
| 12                  | Bowls Club - Ground Rent              | 250.00           | 250.00           | 250.00           | 250.00           | 250.00           | 250.00           | 250.00           |
| 13                  | Bowls Club - Water Rates              | 200.00           | 150.00           | 275.00           | 103.00           | 103.00           | 206.00           | 200.00           |
| 14                  | Bowls Club - Green Renovation         | -                | -                | 3,000.00         | -                | 1,785.00         | 1,785.00         | 3,000.00         |
| 15                  | Sports Pavilion / Playing Field Rents | 110.00           | -                | 200.00           | 110.00           | 145.00           | 185.00           | 400.00           |
| 16                  | Bank Transactions / Interest          | 10.00            | 10.00            | 75.00            | 90.00            | 90.00            | 131.00           | 50.00            |
| <b>Total Income</b> |                                       | <b>51,681.00</b> | <b>64,496.00</b> | <b>60,069.00</b> | <b>66,030.00</b> | <b>68,927.00</b> | <b>70,104.00</b> | <b>63,812.00</b> |

| Expenditure    |                            |          |          |          |          |          |           |           |
|----------------|----------------------------|----------|----------|----------|----------|----------|-----------|-----------|
| Administration |                            |          |          |          |          |          |           |           |
| 17             | Clerk Salary               | 5,800.00 | 6,500.00 | 9,000.00 | 4,812.00 | 6,598.00 | 10,584.00 | 14,500.00 |
| 18             | HMRC                       | 2,500.00 | 2,250.00 | 1,500.00 | 1,779.00 | 2,494.00 | 3,297.00  | 4,300.00  |
| 19             | Clerk Expenses             | 400.00   | 250.00   | 250.00   | 89.00    | 201.00   | 305.00    | 350.00    |
| 20             | Pension                    | 500.00   | -        | -        | -        | -        | -         | -         |
| 21             | Chairman's Allowance       | 200.00   | 200.00   | 184.00   | 61.00    | 122.00   | 184.00    | 184.00    |
| 22             | Councillor Expenses        | 300.00   | 250.00   | 250.00   | -        | -        | 150.00    | 250.00    |
| 23             | Stationery / Hospitality   | 350.00   | 200.00   | 400.00   | 224.00   | 283.00   | 400.00    | 400.00    |
| 24             | Subscriptions / Membership | 500.00   | 500.00   | 400.00   | 442.00   | 492.00   | 492.00    | 450.00    |
| 25             | P&S Newsletter             | 400.00   | 400.00   | 400.00   | 249.00   | 372.00   | 495.00    | 1,400.00  |

|    |                                    |           |           |           |           |           |           |           |
|----|------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26 | Legal / Professional Fees / Audits | 1,000.00  | 1,000.00  | 1,000.00  | 343.00    | 768.00    | 1,543.00  | 1,500.00  |
| 27 | Insurance / Insurance Claims       | 2,250.00  | 2,100.00  | 1,400.00  | 1,403.00  | 1,403.00  | 1,403.00  | 1,500.00  |
| 28 | Training                           | 500.00    | 500.00    | 500.00    | 23.00     | 269.00    | 389.00    | 500.00    |
| 29 | Election Costs                     | 200.00    | 200.00    | 3,000.00  | 1,662.00  | 1,662.00  | 1,662.00  | 700.00    |
| 30 | Parish Partnership Scheme          | 13,000.00 | 31,000.00 | 7,655.00  | 7,655.00  | 7,655.00  | 7,655.00  | 10,250.00 |
| 31 | Village Events                     | 1,000.00  | 1,000.00  | 1,000.00  | 582.00    | 944.00    | 1,000.00  | 400.00    |
|    | <b>ADMINISTRATION EXPENDITURE</b>  | 28,900.00 | 46,350.00 | 26,939.00 | 19,324.00 | 23,263.00 | 29,559.00 | 36,684.00 |

#### Section 137

|    |   |        |        |        |       |       |        |        |
|----|---|--------|--------|--------|-------|-------|--------|--------|
| 32 | Grants/payments                         | 100.00 | 100.00 | 100.00 | 50.00 | 50.00 | 100.00 | 100.00 |
|    | <b>SECTION 137 PAYMENTS EXPENDITURE</b> | 100.00 | 100.00 | 100.00 | 50.00 | 50.00 | 100.00 | 100.00 |

#### Village Hall

|    |                                    |           |          |           |          |          |           |          |
|----|------------------------------------|-----------|----------|-----------|----------|----------|-----------|----------|
| 33 | Salaries                           | 3,200.00  | 3,200.00 | 3,500.00  | 1,620.00 | 2,160.00 | 3,240.00  | 3,500.00 |
| 34 | Maintenance / Materials / Plumbing | 2,350.00  | 2,100.00 | 2,500.00  | 947.00   | 2,094.00 | 2,300.00  | 2,000.00 |
| 35 | Building Alterations               | -         | -        | 3,000.00  | -        | 328.00   | 11,800.00 | -        |
| 36 | Business Rates                     | 900.00    | 900.00   | -         | -        | -        | -         | -        |
| 37 | Water Rates                        | 200.00    | 100.00   | 120.00    | 42.00    | 67.00    | 96.00     | 120.00   |
| 38 | Electrical Fees                    | 3,000.00  | 2,000.00 | 2,000.00  | 1,975.00 | 1,764.00 | 1,964.00  | 500.00   |
| 39 | Fire Safety / Premise Fees         | 850.00    | 850.00   | 1,200.00  | 121.00   | 121.00   | 121.00    | 250.00   |
| 40 | Refuse Collection                  | 500.00    | 650.00   | 650.00    | 547.00   | 547.00   | 547.00    | 600.00   |
| 41 | Legionella Risk Assessment         | -         | -        | -         | -        | -        | -         | 250.00   |
|    | <b>VILLAGE HALL EXPENDITURE</b>    | 11,000.00 | 9,800.00 | 12,970.00 | 5,252.00 | 7,081.00 | 20,068.00 | 7,220.00 |

#### Allotments

|    |                                       |        |        |        |       |        |        |        |
|----|---------------------------------------|--------|--------|--------|-------|--------|--------|--------|
| 42 | Maintenance                           | 200.00 | 200.00 | 200.00 | -     | -      | -      | 200.00 |
| 43 | Water Rates (Poors)                   | 125.00 | 160.00 | 150.00 | -     | -      | 100.00 | 100.00 |
| 44 | Deposit Refund                        | -      | -      | -      | 25.00 | 25.00  | 25.00  | -      |
| 45 | Rent (Poors) / Ins / NSALG Membership | 125.00 | 200.00 | 200.00 | -     | 118.00 | 168.00 | 200.00 |
|    | <b>ALLOTMENT EXPENDITURE</b>          | 450.00 | 560.00 | 550.00 | 25.00 | 143.00 | 293.00 | 500.00 |

#### Churchyard/Cemetery

|    |                                   |        |          |        |        |        |        |        |
|----|-----------------------------------|--------|----------|--------|--------|--------|--------|--------|
| 46 | Maintenance / Legal Fees          | 275.00 | 300.00   | 500.00 | 175.00 | 175.00 | 175.00 | -      |
| 47 | Church Wall Maintenance / Repairs | -      | 1,000.00 | -      | -      | -      | -      | 250.00 |
| 48 | Business Rates                    | 85.00  | 100.00   | 100.00 | 110.00 | 110.00 | 110.00 | 120.00 |
| 49 | Water Rates                       | 100.00 | 100.00   | 60.00  | 26.00  | 40.00  | 52.00  | 60.00  |

|    |                                    |        |          |          |        |        |        |        |
|----|------------------------------------|--------|----------|----------|--------|--------|--------|--------|
| 50 | Refuse Collection                  | 250.00 | 275.00   | 350.00   | 173.00 | 237.00 | 346.00 | 375.00 |
|    | <b>CHURCH/CEMETERY EXPENDITURE</b> | 710.00 | 1,775.00 | 1,010.00 | 484.00 | 562.00 | 683.00 | 805.00 |

**Pavilion**

|    |                                    |          |          |          |        |          |          |          |
|----|------------------------------------|----------|----------|----------|--------|----------|----------|----------|
| 51 | Maintenance / Materials / Plumbing | 525.00   | 275.00   | 2,000.00 | 832.00 | 2,028.00 | 2,300.00 | 2,000.00 |
| 52 | Electricity Supply                 | 1,000.00 | 1,000.00 | 650.00   | 32.00  | 57.00    | 96.00    | 300.00   |
| 53 | Legionella Risk Assessment         | -        | -        | -        | -      | -        | -        | 250.00   |
|    | <b>PAVILION EXPENDITURE</b>        | 1,525.00 | 1,275.00 | 2,650.00 | 864.00 | 2,085.00 | 2,396.00 | 2,550.00 |

**Playing Field / Bowling Green**

|    |                                  |          |          |          |        |          |          |          |
|----|----------------------------------|----------|----------|----------|--------|----------|----------|----------|
| 54 | Grounds / Tree Maintenance       | 1,500.00 | 1,500.00 | 3,500.00 | -      | 1,785.00 | 2,000.00 | 1,000.00 |
| 55 | Water / Drainage Rates           | 700.00   | 500.00   | 750.00   | 274.00 | 414.00   | 548.00   | 600.00   |
| 56 | Play Area Inspection             | 70.00    | 100.00   | 100.00   | 65.00  | 65.00    | 65.00    | 75.00    |
| 57 | Equipment / Maintenance          | 500.00   | 1,000.00 | 1,000.00 | 87.00  | 1,691.00 | 1,800.00 | 2,000.00 |
| 58 | Play Area Maintenance            | -        | -        | -        | -      | -        | -        | 1,000.00 |
| 59 | Lane Resurfacing                 | -        | -        | -        | -      | -        | -        | 750.00   |
|    | <b>PLAYING FIELD EXPENDITURE</b> | 2,770.00 | 3,100.00 | 5,350.00 | 426.00 | 3,955.00 | 4,413.00 | 5,425.00 |

**Open Spaces**

|    |                               |          |          |          |          |          |          |          |
|----|-------------------------------|----------|----------|----------|----------|----------|----------|----------|
| 60 | Grounds Maintenance Contract  | 2,481.00 | 2,500.00 | 7,100.00 | 2,919.00 | 5,168.00 | 7,075.00 | 8,203.00 |
| 61 | Tree Maintenance              | -        | -        | -        | -        | -        | -        | -        |
| 62 | PRoW                          | -        | -        | -        | -        | -        | -        | 300.00   |
| 63 | Dog Waste Collection / Bins   | 1,610.00 | 1,700.00 | 900.00   | -        | -        | 732.00   | 775.00   |
| 64 | Village Signs                 | -        | -        | 1,000.00 | 258.00   | 258.00   | 258.00   | 250.00   |
|    | <b>OPEN SPACE EXPENDITURE</b> | 4,091.00 | 4,200.00 | 9,000.00 | 3,177.00 | 5,426.00 | 8,065.00 | 9,528.00 |

**Street Lighting**

|    |                                    |          |        |          |        |        |        |          |
|----|------------------------------------|----------|--------|----------|--------|--------|--------|----------|
| 65 | Electricity Supply                 | 650.00   | 650.00 | 500.00   | 435.00 | 579.00 | 870.00 | 1,000.00 |
| 66 | Maintenance                        | 500.00   | -      | 500.00   | -      | -      | -      | -        |
|    | <b>STREET LIGHTING EXPENDITURE</b> | 1,150.00 | 650.00 | 1,000.00 | 435.00 | 579.00 | 870.00 | 1,000.00 |

|                          |  |           |           |           |           |           |           |           |
|--------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| <b>Total Expenditure</b> |  | 50,696.00 | 67,810.00 | 59,569.00 | 30,037.00 | 43,144.00 | 66,447.00 | 63,812.00 |
|--------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|

|                        |  |        |            |        |           |           |          |   |
|------------------------|--|--------|------------|--------|-----------|-----------|----------|---|
| <b>Surplus/Deficit</b> |  | 985.00 | - 3,314.00 | 500.00 | 35,993.00 | 25,783.00 | 3,657.00 | - |
|------------------------|--|--------|------------|--------|-----------|-----------|----------|---|

| Item | 2017/2018 Budget | 2018/2019 Budget | 2019/2020 Budget | 2019 / 2020 6 month balance | 2019 / 2020 9 month balance | 12 month balance Forecast | 2020/2021 Proposed Budget |
|------|------------------|------------------|------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
|------|------------------|------------------|------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|

| <b>Earmarked Reserves</b>                                |                  |                  |                  |                  |                  |                  |                  |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Operating Costs (5 Months)                               | 20,000.00        | 20,000.00        | 20,000.00        | 20,000.00        | 20,000.00        | 20,000.00        | 20,000.00        |
| Pensions Contribution                                    | -                | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         |
| Village Hall Alterations                                 | 5,000.00         | 2,500.00         | 17,000.00        | 17,000.00        | 16,695.00        | 5,335.00         | 9,465.00         |
| Elections  | 800.00           | 1,000.00         | 4,000.00         | 4,000.00         | 2,337.60         | 2,337.60         | 2,300.00         |
| Parish Plan Review                                       | 1,100.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         | 1,000.00         |
| Emergency Plan (5 Year to £2000) Year 5                  | 1,600.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         |
| Electric / Legionella Hall (5 year to £1,250) Year 1     | 450.00           | 450.00           | 450.00           | 450.00           | -                | -                | 250.00           |
| Electric / Legionella Pavilion (5 year to £1,250) Year 1 | 750.00           | 750.00           | 750.00           | 750.00           | -                | -                | 250.00           |
| Tree Safety Maintenance                                  | 10,000.00        | 7,500.00         | 5,000.00         | 5,000.00         | 1,000.00         | 1,000.00         | 1,000.00         |
| Churchyard Wall Maintenance                              | 30,000.00        | 26,857.00        | 7,643.41         | 8,356.06         | 8,356.06         | 8,356.06         | 250.00           |
| Sports Pavilion Showers (5 year to £5,000) Year 1        | -                | -                | -                | -                | -                | -                | 1,000.00         |
| Play Area Maintenance (10 year to £10,000) Year 1        | -                | -                | -                | -                | -                | -                | 1,000.00         |
| Playing Field Lane Repairs (4 year to £3,000) Year 1     | -                | -                | -                | -                | -                | -                | 750.00           |
| Allotment Deposits Held                                  | 320.00           | 320.00           | 420.00           | 510.00           | 570.00           | 570.00           | 570.00           |
| Allotment Fencing (5 Year to £1000) Year 4               | -                | 400.00           | 600.00           | 600.00           | 600.00           | 600.00           | 800.00           |
| Street Lighting  | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         | 1,500.00         |
| Village Hall Fencing                                     | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         | 2,000.00         |
| Village Hall Disabled Facilities Fundraising             | 2,000.00         | 1,500.00         | 3,765.29         | 4,098.79         | 3,929.89         | 4,130.00         | -                |
| Events Goods & Equipment                                 | -                | -                | 288.70           | 202.84           | 157.35           | 157.00           | 157.00           |
| Village Signs  | -                | -                | 1,000.00         | 747.00           | 747.00           | 747.00           | 1,000.00         |
| Norfolk Waste & Minerals Review                          | -                | -                | 712.65           | -                | -                | -                | -                |
| CIL  | -                | -                | -                | 84.60            | 84.60            | 84.60            | 84.60            |
| <b>EARMARKED FUNDING</b>                                 | <b>75,520.00</b> | <b>68,777.00</b> | <b>69,130.05</b> | <b>69,299.29</b> | <b>61,977.50</b> | <b>50,817.26</b> | <b>46,376.60</b> |

2019/2020 Tax base 779.5 - For a precept of £45,423 this was £58.27 per band D property

**2020/2021 Tax base 783.4 - For a precept of £49,769 (9.57% increase on 2019/2020) this equates to (precept divided by tax base) :**

**Band D = £63.53 ( 9.02% increase on 2019/2020 = £5.26 increase per annum / 0.44p increase per month / 10p increase per week / 1p increase per day )**

**Band A = £42.35 (2/3 of Band D)**

**Band H = £127.06 (twice Band D)**

Section 137 payments limit for 2020/21 is £8.32 per elector (1560) = maximum £12,979.20