

Notes of Marham Parish Council Meeting 13/01/2021

1. Three councillors made the following declarations of interest:

Cllr. Flatt	18.2	Booking Officer's Contract
Cllr. Rix-Clark	8	NALC Standing Orders
Cllr. Canham	13.4	Advertising in P&S

2. Apologies were received from Cllr. Barrett, sickness,
Cllr. Harrison sickness
Sara Porter (Clerk) sickness
3. The minutes of the meeting held on 25th November were approved.
Proposed Cllr. Allerton, Seconded Cllr. Bucke
4. There were no updates to previous minutes

No members of the public were present. Cllr. Jeff Hipperson reported that there was little going on at borough level but there was a meeting to be held on the 14th to discuss the length of meetings. This would be held on zoom and would be open to the public.

Cllr. Walsingham reported that RAF Marham would be gearing up for a major exercise from April, which would last approximately 1 year.

- 5.1 It was noted that there would be a slight change to the clerk's financial report due to the receipt of a late bill for payment. This was accepted unanimously.

- 5.2 It was agreed to proceed with the purchase of a new litter bin, using CIL money, to replace the one at the cemetery gates. This will cost £112.31.

Proposed Cllr. Bucke, Seconded Cllr. Hipperson

- 5.3 The reported finances, including late payments were agreed unanimously.

Proposed Cllr. Flatt Seconded Cllr. Hipperson.

- 5.4 It was explained that agreement had already been reached to change the electricity supplier for the village hall and the pavilion to Good Energy. Cllr. Rix-Clark to take this forward following close consultation with the clerk.

It was further agreed to ask the clerk to apply for an unmetered certificate and to move the supplier of electricity powering the streetlights to Good Energy, subject to there being no charges in respect of ending the current contract early.

Proposed Cllr. Rix-Clark, Seconded Cllr. Flatt

6. It was explained that a decision had been made not to involve ourselves with the Parish Partnership scheme this year. It was also pointed out that it did include sums reflecting the sale of land, work on the pavilion, and repairs to the playground equipment. The budget was accepted unanimously.

Proposed Cllr. Child, Seconded Cllr. Canham

- 7.** It was explained that the precept for the coming financial year would be £54,825. This represents a 10.16% increase over the current year. While this appears a high figure, it actually represents £6.36 per annum or approximately 2p per day for a band D property. This was adopted unanimously.

Proposed Cllr. Allerton, Seconded Cllr. Flatt

- 8.** The NALC model standing orders were accepted unanimously.

Proposed Cllr. Canham, Seconded Cllr. Bucke

- 9.** The meeting dates between now and May 2022 were accepted unanimously.

Proposed Cllr. Hipperson, Seconded Cllr. Flatt

- 10.** The need to form a working group to investigate and record all council owned land was discussed. Cllr. Bucke agreed to carry out this work, seeking help from other councillors should the need arise.

- 11.1** It was noted that the sale of the land next to the village hall had completed in late December 2020 and that all fees and charges had now been made. The balance is in the council account and has been earmarked for the development of the village hall.

- 11.2** Cllr Child outlined the current position with regard to the work of the village hall working party. He explained that a number of specialist companies had looked at various elements of the work, including the renovation of the toilets and kitchen, and the problems with damp. Some of these reports have been received while others are still outstanding. The working party is engaged in drawing up a detailed specification of what they would like to see included in the fabric of the new hall, meeting remotely through zoom. It is hoped that this will be completed within the next few weeks, when it will be put forward for discussion by the whole council.

- 12.** There have been no further developments regarding the Norfolk Minerals and Waste Local Plan Review. The latest position is that an update is expected in February/March 2021, but given the current situation, this may well be delayed. It appears that Mike Hurley, the gentleman who was the representative of Sibelco, has retired.

- 13.1.1** The village hall charges were reviewed. It was agreed that there seemed few problems with parking generally, but that an 'A' board be placed at the entrance to the car park in advance of any functions, restricting parking at those times. It was agreed that the charge for providing a buffet lunch be removed as it was felt it was outside the remit of the council to offer refreshment on a general basis. Should a hirer require some form of catering, the council may offer some advice, but it would be up to the hirer to come to an agreement with the caterer. It was also agreed to review the hire charges for equipment hire, since this was offered free as long as the field was hired.

- 13.1.2** Given the current situation it was agreed to defer any decision regarding the opening of the village hall.

13.1.3 Given the current situation it was agreed to defer any decision regarding the situation with cleaning, materials, signage and hand sanitisers.

13.1.4 This was briefly discussed. It was pointed out that The Bowls Club had started a fund raising 50/50 club. Given the current situation it was agreed to defer any decision regarding fund raising activities.

13.1.5 It was agreed to defer any decision regarding the engagement of a sanitary company.

13.2.1 It was reported that Andrew Francis, Funeral Directors have their own staff to dig graves. Cllr. Canham reported that she had found another individual willing to carry out this task at a cost of £350 per grave. After discussion, it was decided not to proceed with this. Cllr. Canham to explore the matter further.

13.3.1 All activities involving the under 7's football team are currently suspended. The team has indicated that after lockdown, they may move their training to another venue due to the lack of suitable lighting at Marham Playing field in the evening.

13.3.2 The finance panel has earmarked funds for a new storage facility, renovations to the pavilion and an upgrade to the playground equipment. It was agreed that the possibilities of lighting for the MUGA, the provision of exercise stations, and the levelling and possible re-seeding of the playing field be explored.

13.3.3 It was agreed to defer any decision regarding the opening of the sports pavilion.

13.3.4 It was agreed to defer any decision regarding the cleaning of the sports pavilion.

13.4.1 Cllr. Child did not have anything to report regarding P&S.

Cllr. Canham reported that she had been in contact with a gentleman who had agreed to write a regular report regarding wild bird life for inclusion in P&S.

The change in format of P&S from A4 to A5 was discussed and Cllr. Canham agreed to contact current advertisers to invite them to submit an editorial piece as a 'thank you', given that they had initially been told the edition would be A4.

Cllr. Canham also stated that she had paid £50 for the distribution of the last edition to houses on the base. Cllr. Walsingham agreed to arrange for her to be reimbursed.

13.5 Cllr Walsingham gave a series of statistics relating to the SAM 2 information. This had been circulated prior to the meeting.

13.6 Cllr. Rix-Clark reported that footpath signs had been erected at either end of the footpath running from Burnt House Drove to the Street, (exiting opposite Gray's Way). She went on to state that she had received an email informing us that the exit at that point was part of the footpath and therefore should not be obstructed in any way. Cllr. Rix-Clark went on to explain that a second footpath had been created from the corner next to The Old Post Office, running on the field side of the hedge, to join with the existing footpath. Cllr. Rix-Clark stated she had requested that this be signposted appropriately and made it clear that

this new footpath ended opposite Gray's Way and did not extend to Lion Farmhouse, despite that seeming to be used by walkers.

14.1.1 There were no comments on this planning application.

14.1.2 There were no comments on this planning application.

14.2.1 There were no comments on this planning decision.

14.2.2 There were no comments on this planning decision.

14.3 There were no late planning applications or decisions.

14.4 There were no other planning matters.

15.1 There was no discussion regarding correspondence.

15.2 There was no late correspondence.

16. There were no Borough Council/ Norfolk County Council Issues.

17. The date of the next meeting was agreed.

18.1.1 Work is in progress regarding the clerk's appraisal.

18.1.2 In regard to the contracted hours of the booking officer, it was agreed to negotiate with him with a view to exploring the possibility of using his hours to complete more general work, perhaps not directly connected to the village hall. It was suggested that councillors contact Cllr. Walsingham with any jobs they feel would be of value to the village. Cllr Walsingham has agreed to carry this forward.