

MARHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 30th June 2021 in the village hall at 7.00pm

1. Present

Cllr I L Barrett – Chair, Cllr R Allerton – Vice Chair, Cllr P Warren, Cllr T Harrison, Cllr C Child, Cllr P Walsingham, Cllr S Canham and Cllr J Hipperson,

County Cllr J Moriarty

Two parishioners

Clerk – G Robinson

2. To receive and accept apologies and reasons for absence

It was **agreed** to accept apologies from Cllr E Rix – Clark, Cllr G Bucke and Cllr D Flatt,

3. To receive declarations of interest for items on the agenda and any requests for dispensation

- Cllr Barrett regarding an expenses claim, item 8
- Cllr Harrison regarding the Poor's Trust, item 9
- Cllr Canham regarding P&S advertising, item 8

4. To agree and approve the Minutes of the Council Meeting held on 19th May 2021

Cllr Harrison proposed that the minutes should be approved by the Council, this was seconded by Cllr Warren and all agreed.

5. Update on previous minutes (not listed elsewhere on the agenda and for information only)

5.1 Notice board by the at the Methodist chapel – A Flatt will re-stain and put fresh perspex. It was agreed the cost could go up to the same as the other assets in the village. A discussion took place about the map that is also on the notice board.

5.2 Squires Hill path is bad, it was agreed that when Highway Rangers are contacted this can be delegated to them. Other hedges are over grown – Cllr Barrett has already dealt with one of those hedges, and Cllr Barrett will talk to the other person. Also a private hedge by chapel, Cllr Barrett will investigate. There is another grass issue that Cllr Barrett will also followed up. Action: Cllr Barrett

5.3 Village Christmas tree – Cllr Walsingham has spoken to someone regarding a village Christmas tree for the village but has not heard back yet. Cllr Walsingham discussed the work that needs doing and Cllr Child will follow this up with the appropriate contact in the village. Action: Cllr Child

6. To adjourn the meeting in order to allow reports and the press and/or members of the public to address the Council in a PUBLIC OPEN FORUM

The meeting was closed:

- County Councillor – J Moriarty

Cllr Moriarty explained that he has been unsuccessful contacting E Truss MP because he does not live in the constituency, however he was able to talk to her assistant. He had a meeting with the director of planning regarding CATTs, and discussed the issues he raised. The director of planning is looking at this carefully. County meetings – motion went through to support funding for QEH. AGM to support northern relief road. Highway Rangers work will resume in August. Broad band - county want to make sure all postcodes get 20 or above internet coverage. Cllr Moriarty is able to feed back if there any spots that do not have that standard of coverage, so it is important he is informed where the internet is lacking in the village.

Borough council issue – food refuse collection is not coming back as usual in June but will probably be back in July or alternatively when restriction are all relaxed.

Issue on Plumtree Park – there has been parking at entrance to Plumtree Park which stops people seeing out of the entrance, when leaving in a vehicle. Cllr Barrett suggested a solution. Cllr Moriarty was thanked for all the information.

- Borough Councillors – no reports
- RAF Marham – Graham Spark is no longer in post at the RAF Hive. His replacement is expected to take up post later this year.
- Public Participation (maximum 15 minutes – 3 minutes per speaker)

Cllr Barrett circulated a report, details of which were taken from a report provided by a parishioner. The details were considered by the members. The parishioner briefly summarised the details as they were contained within the report previously circulated. Including the details that were nominated for allocation. The parishioner asked if a particular area could be objected too, referred to as 29T on the proposal and again summarised the details and the reasons for wanting to object to the proposal. The members discussed the current need for additional houses and why there is no evidence for any extra need. The parishioner discussed that the RAF houses and feels that there are plenty on the market for the community and encouraged everyone to respond to this consultation.

A parishioner noted the proposed incinerator will be located in Wisbech. The Borough Council have objected to this but the County council may have not, as the parishioner does not know what their response is. There is a consultation being conducted at present that people in the community should respond to.

Cllr Barrett feels that the local residents should be made aware of the consultation. And suggested that an extra ordinary meeting during August should be held. Or have a leaflet to give out to parishioners.

Cllr Moriarty discussed the LDF consultation noting that it is referring to the soundness of the LDF. Cllr Moriarty suggested that Borough Council be contacted and to make sure they are aware of the views of the village. The task group needs to be fully aware of the views of the Parish Council and community. Cllr Barrett felt that it is important to make sure the communities views are heard, Cllr Warren suggested an extra ordinary meeting, leaflet and details on the website. A parishioner reminded those present that the soundness of the plan is what needs to be commented on.

C Child sought clarification of the need for meeting and what the Parish Council and community are being asked in the consultation. Cllr Canham felt that the Parish Council needs to provide information to the community so that an objection can be made successfully. Cllr Moriarty will find out when the consultation will be.

Cllr Moriarty discussed the incinerator – Nick Doubney is looking at this and this is looking to be opposed to. A presentation was made to the Borough Council before Covid regarding the incinerator.

The meeting was opened.

7. To receive Clerks report

7.1 Norfolk ALC membership – The Clerk explained that there is an opportunity for an additional council member to represent the Parish Council at Norfolk ALC meetings due to Cllr Rix-Clarks position at Norfolk ALC.

7.2 Grant applications and funding

An application has been made for funding and is being pursued by Cllr Warren.

7.3 Update on use of Scribe and Councillor access

Read only access is possible and Councillors should inform the Clerk if they would like to have that access.

8. To discuss Finance

8.1 To receive the Clerk's financial report (Finance Master Summary to date, Bank Accounts Statements, Bank Reconciliation)

Community Account	£5,755.96
Business Premium	£177,872.59

8.2 To receive and agree finances since last meeting and approve pre-authorised payments and pending disbursements to be made (circulated). Late bills & receipts to be tabled at meeting)

Cllr Allerton proposed that the amounts recommended for payment be made, this was seconded by Cllr Child and **agreed** by those present.

8.3 To consider alternative banking provision – [Unity Trust Bank](#)

The Clerk explained the banking provision provided by Unity Trust Bank and felt that the customer care was better than Barclays. The members requested details of the fees to have this account. Action: Clerk

8.4 To consider the additional Scribe facilities of Cemetery and Village hall costs

Cemetery – The Clerk summarised the provision, cost and the current administration. It was **agreed** that the Parish Council would not subscribe to this addition to the Scribe package.

Village hall bookings – The Clerk summarised the provision and cost. The views of the caretaker were also considered. It was **agreed** that the Parish Council would not subscribe to this addition to the Scribe package at this time.

8.5 To consider the key cutting cost to provide village hall keys for the Emergency Response Coordinator

Cllr Child is the emergency response coordinator and therefore may need to open up hall when required, and therefore needs a key. Cllr Barrett proposed that a key is cut, Cllr Canham seconded, and all **agreed** to a key being cut up to a cost of no more than £50.00.

9. To receive update regarding Marham Poor's Trust

Cllr Barrett and Cllr Harrison have spoken to Mr Caley. Cllr Harrison gave some feedback regarding the current issues. The Marhams's Poores Trust Chair would be happy to give feedback and provide information to anyone in the village. Members discussed the information gathered from the Poor's Trust. A Councillor noted that the village survey flagged up the need for more information about the Poor's Trusts activities. Cllr Child suggested that the charity should be much more open about being contacted. Cllr Child has asked Cllr Harrison to provide a report.

10. To receive updates and agree actions on ongoing issues relating to:

10.1 Village Hall Renovations from the Working Party – Cllr Child, Cllr Allerton, Cllr Flatt, Cllr Harrison to report

Cllr Child has asked London Cook for the requested of information again. And will be asking again this month as it still has not been received. The person who is

doing bid writing is able to proceed. Cllr Child discussed the time frame that would work alongside the tender process. And how this will work with a public meeting. Cllr Harrison explained that the urinal overflows if left on, and so this needs to be repaired. Cllr Allerton agreed he will have a look but if not over £35.00 will make the repair.

Legionella tests – as the test was not kept up to date due to Covid another test should be done. £45 per building. Discussed the need to have this done for both buildings. It was agreed to have the test done. There will be no need to have it done again. Cllr Harrison to arrange.

10.2 Cemetery – Cllr Hipperson and Cllr Allerton to report

Plot has been arranged for burial on 13th July.

10.3 Sports Pavilion, Playground and Playing Field – Cllr Canham, Cllr Harrison and Cllr Warren to report:

10.3.1 Repair to approach road surface

Discussed electric cable, trench which is unsafe. This can be filled by asphalt. At £7.50 each bag. Cllr Harrison to arrange. Action: Cllr Harrison

10.3.2 General grant application approval

10.3.3 Play inspection report, Cllr Harrison noted that minor bits of work have already been done. Cllr Harrison will go back to Fenland Leisure to see if they will do the repairs under warranty. Otherwise wood needed for the repair if not.

10.3.4 Boundary fence – repairs needed, may need to put a chain link fencing. Cllr Harrison suggested that this is followed up.

10.3.5 Signs on the gate should have emergency contact number. It was agreed that this would be considered at a future meeting. Cllr Barrett to take photos of the current sign in preparation a final position. Action: Cllr Barrett

10.3.6 Pavilion toilets have problems as they have flooded. Cllr Harrison explained the problems he had found. The water will need to be turned off. The disabled toilet would not be affected for the fun day. A systemiser will need to be replaced. Quotes will need to be sought and the water has been turned off.

10.3.7 Cllr Harrison reported that TM Browne came and looked to see how much it would cost to make it serviceable. Cllr Harrison suggested that the Friends of Marham be made aware that the disabled toilet does not meet current regulations. Cllr Walsingham to make them aware.

10.3.8 Cllr Harrison reported on the upgrading of the play areas, he is still waiting for quotes for some parts. Flood lighting, it was discussed the requirements of the floodlighting at the play area. It was noted that planning permission would be needed costing £240.00, regardless of the extent of the floodlighting. It was felt that floodlighting would make the play area possibly more useable. The members discussed the more flexibility to the use of the

area. It was discussed whether the members want to see if flood lighting could be achievable. It was **agreed** to see if local people to the site would initially be in favour of the lights.

10.3.9 Cllr Harrison asked how far grant applications can go ahead without the agreement of costs or quotes provided. It was **agreed** that Cllr Warren could go ahead with various grant applications as they become available to the Parish Council.

10.3.10 Cllr Warren suggested that volunteers help clear the pavilion of rubbish. Cllr Warren to put a 'shout out' to see who can help with the clearing of rubbish. It was noted that three bags of litter can be taken to the recycling centre.

10.4 To consider membership of a Working Group to progress improvements to the Play Park and Pavilion

This item was not considered.

10.5 Proposed and Seconded Magazine – Cllr Child and Cllr Canham to report
Cllr Child reminded the Clerk that the Proposed & Seconded magazine needs to be on the website promptly so that the community can access it.

New advertiser.

10.6 Sam 2 (graphs circulated prior to agenda) – Cllr Allerton and Cllr Flatt to report
Cllr Allerton reported that they have moved the SAM2 equipment to another position.

10.7 Footpaths – Cllrs Rix-Clark

Cllr Rix-Clark was not present so no updates received.

11. To consider planning applications and note planning decisions from the BCKL&WN

11.1 Planning Applications

11.1.1 21/00963/F Proposed CCTV system, Anglian Water Services Ltd, Hoggs Drove, Marham, Kings Lynn, Norfolk PE33 9JW. It was **agreed** to have no objection to this application.

11.1.2 20/00886/F Proposed construction of sewage pumping station, a rising main, gravity sewers and associated manholes at land south of 1 Fen Road, Upper Marham. It was **agreed** to have no objection to this application.

11.2 Planning decisions

11.2.1 21/00792/A Marham Donatos Takaway The Street Marham King's Lynn Norfolk PE33 9JN - Proposed box sign above main entrance door - Signs to side of entrance. Application Permitted 18 June 2021
Delegated Decision

11.3 Late planning applications and planning decisions

There were no late planning applications to consider.

11.4 Other planning matters (for information only and not for discussion during the public open meeting.

To discuss details of necessary playground planning permission requirements

12. To consider Ground maintenance requirements

12.1 Cllr Harrison asked members to consider what ground maintenance requirements they consider appropriate for the next season in the village. It was **agreed** that the same standard of cut and same areas should be quoted for.

12.2 A parishioner's overgrown hedge was discussed. It was **agreed** to get the quotes ready for next meeting.

Action: Cllr

Harrison

Cllr Canham left the meeting at 9.38pm

13. To consider the forthcoming LDP consultation

It was **agreed** that this item would be considered at the next meeting.

14. To consider speeding in the village and kerb damage (Parishioner request)

A parishioner has raised concern about the new road, with a perception that the road is narrower. Cllr Harrison has duly measured the road width to ascertain if this could be the case. Cllr Harrison has noticed that there does seem to be damage to the kerb and reported the actual road widths at various locations. It was **agreed** that at this time the members do not feel there is a significant problem and no further action is required.

15. To consider and approve the following policies:

- Recordings at meetings
- S137 grants

It was **agreed** to approve both policies.

16. To receive and agree actions on correspondence received

The Clerk reminded councillors that the Parish partnership scheme is open again for applications with a deadline of December.

17. To receive Borough Council / Norfolk County Council issues

This item was considered earlier in the meeting.

18. To record the date of the next Full Council meeting: Wednesday, 28th July 2021 at 7.00pm

It was **agreed** to hold the next Full Council meeting on Wednesday 28th July 2021 as previously scheduled.

19. To resolve on the moving into a closed session, on the ground of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

As there was no further business the meeting closed at around 9.30pm