

MARHAM PARISH COUNCIL
Minutes of a meeting of the Parish Council held on
Wednesday 2 November 2022 at 7.00 pm in the Village Hall

Present:

Cllrs I Barrett (Chairman), R Allerton, T Harrison, S Canham, E Rix-Clark, V Inder, J Hawkins, H Pearson, M McIntyre.
County Councillor J Moriarty
1 member of the public

- 1. To receive and accept apologies and reasons for absence**
Borough Cllrs M Howland & G Hipperson.

- 2. To receive declarations of interest for items on the agenda and any requests for dispensation**
Cllr Canham declared an interest on P & S magazine.
Cllr Rix-Clark declared an interest as a member of the Norfolk ALC executive.

- 3. To agree and approve the Minutes of the Council Meeting held on 28th September 2022**
Agreed that these minutes would be revised and deferred until the November meeting for approval.

- 4. Update on previous minutes (not listed elsewhere on the agenda and for information only)**
None.

- 5. To adjourn the meeting in order to allow reports and the press and/or members of the public to address the Council in a Public Open Forum.**
5.1 County Councillor – Report circulated Cllr Moriarty informed the meeting that he sent his apologies and report for the last meeting to the email address. He highlighted the closure of the A47, and the meeting with the Police and Crime Commissioner who had stressed the importance of Parish & Town Councils engaging with the SNAP meetings. He highlighted the consultation on the County Council budget. The consultation on the Minerals and Waste Local Plan has been extended.
5.2 Borough Councillors – No Reports
5.3 RAF Marham – No report.
5.4 Public Participation
The resident had attended the meeting to raise concerns under agenda item 8.8.

- 6. To receive Clerk's and Correspondence Report**
The Clerk gave the following report to the meeting:

Items from last meeting

Additional Dog bin Burnthouse Drove – this would be ordered in the next few weeks.

Correspondence
The Clerk highlighted:
 - Norfolk Minerals and Waste Local Plan – extension of consultation period to 19th December 2022
 - Rural Mobility Survey – consultation period 6 weeks until 16 December 2022
 - BCKLWN – Notification of Medworth Combined heat and power facility development consent order – details of examination dates for submissions 4 October – 15 November 2023

- 7. To discuss Finance**
7.1 To receive the Clerk's financial report Net position, Bank Reconciliation and bank balances
The financial report, net position and bank balances to 28.10.22 were unanimously approved and signed by the Chairman.

7.2 To receive and agree finances since last meeting and approve pre-authorised payments and pending disbursements to be made already circulated. It was agreed to add a payment to Good Energy for the amount of £24.03 for electricity supply to the pavilion June – October 2022. It was PROPOSED (MM) SECONDED (VI) and unanimously agreed to approve the payments.

Marham Parish Council		
Accounts for payment October		
Contracts and Salaries, HMRC	Salaries and Contractors	£2349.23
NEST pension		£ 103.58
Maxine Hayes	office costs September, stationery (punched pockets for files)	£ 16.99
Veolia Invoice 77316	Waste Collection Cemetery September	£ 41.71
BT	wi fi and telephone village hall, 2 x mobile phones	£ 53.94
Anglian Chemicals	Village Hall supplies (handtowels)	£ 31.07
Allotment Society	Annual membership	£ 66.00
Wel Medical	Replacement defib battery	£ 170.00
CGM invoice 250460	Grounds Maintenance September	£ 839.40
CGM Invoice 250202	Grounds maintenance August	£ 1,136.40
N Power	Street Lighting September 2022	£ 97.70
Good Energy	Electricity supply 7.6.2 - 20.10.22	£ 24.03
Total		£ 4,930.05
INCOME		
Burial ground fees		£ 500.00
village hall hire		£ 300.00
P & S magazine adverts		£ 150.00
Marham Ladies do	Donation village hall fund	£ 200.00
Paul Bassham Charitable Trust	Donation path playing field	£ 2,000.00
Total		£ 3,150.00

7.3 Village hall - Cllr Harrison reported on a report from T Wall who confirmed that the application to the Norfolk Community Infrastructure fund was unsuccessful. Nothing further to report. Household Support Grants - Cllr Rix-Clark reported that she would be applying for further household support grant funding.

7.4 To agree a further 2 signatories on the Parish Council banking mandate – PROPOSED SECONDED and UNANIMOUSLY approved to add H Pearson and V Inder to the mandate. This process will take several months to complete.

8. Items for discussion

8.1 Grounds Maintenance

Cllr Harrison reported that the hedge alongside the perimeter to the playing field required cutting. Agreed to ask Mr Morley to cut this back.

It was agreed that further quotes would be sought to be discussed and approved at the next meeting. Cllr Hipperson had agreed to try and help with this matter and her would be contacted for further details.

Cllr Canham was concerned about the poor condition of the playing field surface.

8.2 SAM 2 Report – Reports had been circulated.

8.3 Report on Sports pavilion, playground and playing field

8.3.1 Signs for inclusive slide – Cllr Hawkins had circulated 3 quotes which were all a similar amount..

Cllr Inder raised her concerns about signs being mounted on post which could be a hazard. She asked if it would be cheaper to use vinyl signs placed on the equipment. She agreed to send the details to Cllr Hawkins to get quotes for discussion at the next meeting.

Cllr Barrett reported on the request from Shouldham Football Club to provide a defibrillator on the Pavilion which they would purchase and maintain. It was UNANIMOUSLY approved.

Cllr Harrison has not had a response yet from the outdoor gym equipment supplier about the rusting bolts.

Playing field damage – Cllr Harrison reported that the damage was due to bugs. The Council were advised that any chemicals used to treat the bugs would have to meet regulations for children and animal safety. The main issue was the birds pulling up the grass to eat the bugs. The bugs had a natural life cycle and it was agreed to monitor the situation. The problem should be resolved with the bugs dying over the Winter. It could then be re seeded in the Spring.

Cllr Harrison had circulated details regarding the footpath and area behind the mound. He reported that now that the footpath was going ahead the spoil would be put behind the mound. The Parish Council needed to discuss digging out the path and the type of surface. As the quote was received in February it was agreed to check if the cost of the path remained at £7000. As this was the cheapest quote if it remained at this amount it would still be the cheapest of the three quotes previously obtained.

8.4 Report from Village Hall Working Group

Cllr Harrison had sent an update to all councillors. He was still waiting for further paperwork but in his update to councillors he had outlined two issues between the original planning application and tender document from Longden Cook regarding the type of gullies and roof structure. This had previously been agreed by the Parish Council July 2021 and in October 2021. Cllr Rix-Clark pointed out that these changes had not been detailed in the minutes. Cllr Canham had also raised concerns about the type of flooring in the specification. This will be added to the next agenda for full discussion.

Cllr Inder also raised her concerns about the sprung floor. She was very concerned about the cost of the project which could now cost in the region of £600,000.

The working group had led on this project to date. Cllr Harrison pointed out if the Parish Council were planning to take this on there would be no further need for a hall working group.

It was agreed that this would be added to the next agenda for discussion. Cllr Harrison was asked to provide all councillors with all relevant paperwork before the next meeting.

8.5 Emergency Plan

Nothing to report – deferred to the next meeting.

8.6 P & S Magazine

Cllr Canham reported that she has had very positive feedback on the most recent issue of the magazine. The next edition would be available mid-December.

8.7 Jubilee Bench

Cllr Inder agreed to seek the necessary licence for the bench to be located on Marham House side of Squires Hill. Vote on location: 9 in favour Unanimous

8.8 Parking issues at Hillside school pick up and drop off

Cllr Rix-Clark approached highways about this issue on behalf of the residents. The resident spoke about the continuing issues of parking at Hillside during school drop off and pick up times. There was an ongoing danger to the children with the double parking. The aggressive attitude of some of the drivers was also a concern and had involved the Police on occasions. Norfolk highways had stated that this was a very difficult problem to solve and that putting in parking restrictions would affect the residents living in this area and move the problem to another part of the village. The Borough had also replied stating that they did not have the enforcement to regulate this. They had suggested bollards to try and stop the parking. Cllr Rix-Clark had been informed there would be a multi team meeting organised to discuss this and other issues. He was

thanked for attending the meeting and informed that this would be included on the next agenda for further discussion.

8.9 Notice Boards

Cllr Canham would provide quotes for discussion and approval at the next meeting.

8.10 To review booking process for the village hall payments

Vote: unanimous to put the Scribe village hall booking system on hold until the Clerks current workload could be reduced. Cllr Rix-Clark would investigate how much more work would be required to get the system running efficiently. In the meantime the village hall booking contractor would inform the clerk of bookings and she would invoice the organisations.

8.11 Website

Ongoing – nothing to report.

9. **Planning**

9.1 – Applications

21/01805/F Retrospective Erection of a domestic outbuilding, 342 Elm Road, Upper Marham

No Objections.

22/01812/O Outline Application: Demolition of existing disused commercial buildings and replacement with new residential development at RJ Marriott Engineering Ltd The Old Gym, The Street, Marham Norfolk PE33 9JP

No Objections.

Amendments to 21/01787/F Land NE Lion Farm House – Proposed scheme 6 x 2 storey 4 bed dwellings with private parking and garages on existing vacant land

Parish Council objections:

Highway concerns: There are now 2 access points to the development, one to the houses at the rear and one a driveway access, doubling the risk of entering the main road on the dangerous bend.

Overdevelopment: Although the layout of all the houses had changed, and the front row of houses had all been moved back making the houses more compressed, the proposed development is on a very small plot and the Parish Council still considers this overdevelopment and out of keeping with the surrounding houses

22/01799/F – 2 storey extension rear of existing house, 5 The Street, Marham

No Objections

10. **Co-option for Casual Vacancy**

No applications.

11. **To confirm date of next meeting Wednesday 23rd November at 7pm.**

Signed..... 23 November 2022